



## CALL TO ORDER

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Senate Chair Williams called the meeting to order at 3:18 p.m.

Chair Williams welcomed Senators to the first in-person Senate meeting since March 2020. She noted the presence of a Diamondback reporter and stated that the reporter had asked to take an audio recording of the meeting. Williams asked if there were any objections to allowing the audio recording; hearing none, **the recording of the meeting was approved unanimously.**

Chair Williams noted that a hybrid option had been offered to Senators and provided brief instructions on meeting procedures and using the TurningPoint platform for voting.

## APPROVAL OF THE OCTOBER 7, 2021 MINUTES (ACTION)

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Chair Williams asked if there were any additions or corrections to the minutes of the October 7, 2021, meeting; hearing none, she declared the minutes approved as distributed.

## REPORT OF THE CHAIR

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Senate Chair Williams stated that, following the Senate's approval of the PCC Proposal to Discontinue the Upper-Division Certificate in Science, Technology, and Society (Senate Document #21-22-08) during the October 7, 2021, Senate meeting, and the President's subsequent approval, approval requests had been sent to the Board of Regents and the Maryland Higher Education Commission in order for the change to be formally codified.

### Senate Executive Committee (SEC) Update

Chair Williams stated that the SEC had met on October 18, 2021, and approved the agenda for the Senate Meeting. She noted that the SEC had also considered three proposals.

Chair Williams stated that the first proposal asked for a representative from the Student Government Association (SGA) on the Senate's Academic Procedures & Standards (APAS) Committee. She stated that in discussing the proposal, the SEC noted that the last Plan of Organization Review Committee (PORC) had reviewed a previous request by the SGA for representation on a variety of Senate committees, and decided that the SGA had appropriate representation. However, the SEC decided that since 5 years had passed since PORC considered the similar proposal, it would be reasonable to charge the Elections, Representation, & Governance (ERG) Committee with consideration of the proposal. Williams stated that the SEC voted to charge the ERG Committee with reviewing the proposal and noted that it would begin its review during the coming week.

Chair Williams stated that the two additional proposals that were considered were both related to changes to the Codes of Student Conduct & Academic Integrity. She stated that the first proposal, entitled "Proposal to Amend the Code of Academic Integrity and the Code of Student Conduct to Incorporate 'Other Exceptional Circumstances (Senate Document #21-22-17)," requested that a new section entitled "Other Exceptional Circumstances" be added to both Codes to allow for the consideration of indirect consequences, such as deportation, sudden financial insolvency, complete

loss of shelter, loss of access to critical medical care, and immediate physical harm, that may occur as a result of a sanction.

Chair Williams stated that the second proposal, entitled “Proposal for Changes to the Codes of Student Conduct and Academic Integrity (Senate Document #21-22-18)” asked for revisions to be made to both codes to address issues that arose as a result of the Covid-19 pandemic. The proposal notes a 100% increase in the Office of Student Conduct (OSC) caseload and a similar caseload increase in the Office of Rights and Responsibilities within Resident Life (R&R), which created an opportunity to examine processes and find ways to be more expedient in resolutions, more responsive to the needs of Maryland students and instructors, and clearer in language for all those who may seek understanding about the conduct processes. Williams stated that the proposed revisions to both codes sought to emphasize the educative nature of student disciplinary processes, reinforce OSC’s mission to promote the health and safety of the campus community, and ensure due process for all.

Chair Williams stated that the SEC agreed that the issues raised in the two proposals were timely and fell within the purview of the Student Conduct Committee (SCC). The SEC voted to charge both proposals to the SCC for review, which began last week.

#### Board of Regents’ Staff Awards (BORSA)

Chair Williams stated that the Staff Affairs Committee was currently accepting nominations for the annual prestigious Board of Regents’ Staff Awards (BORSA), the highest System-wide recognition of the exceptional work done by staff members across the University System of Maryland (USM). Awardees receive a \$2,000 stipend and formal recognition by the Board of Regents and the University Senate. Williams listed the award categories that exempt and non-exempt staff could be nominated in and directed Senators to the Senate website for more information.

## **SPECIAL ORDER OF THE DAY**

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### **Darryll J. Pines, President of the University of Maryland 2021 State of the Campus Address**

Chair Williams invited President Pines to provide his 2021 State of the Campus Address.

President Pines thanked Senators for their service to the Senate, and administrators in the University Health Center (UHC), Division of Student Affairs (DSA), Office of the Senior Vice President and Provost, and Division of Administration for their work during the preceding 18 months. Pines also thanked faculty, staff, and students for their compliance with the Covid-19 vaccination mandate, stating that faculty are 99% vaccinated, staff are 95% vaccinated, and students are 98.4% vaccinated against Covid-19.

#### Cabinet and Deans Leadership Update

President Pines provided an overview of changes to senior leadership since he had assumed his role as President of the University of Maryland (UMD) including the following:

- Jennifer King Rice, Senior Vice President and Provost.
- Gregory Oler, Vice President for Finance and Chief Financial Officer (VPF & CFO).
- Amitabh Varshney, current Dean of College of Computer, Mathematical, and Natural Sciences (CMNS), is now also serving as the Interim Vice President for Research.

- Rosalind Hamlett, Assistant to the President responsible for working primarily in communications and as the President's speechwriter.
- Prabhudev Konana, Dean, Robert H. Smith School of Business (BMGT).
- Dawn Jourdan, Dean, School of Architecture, Planning, & Preservation (ARCH).
- Laura Stapleton, Interim Dean, College of Education (EDUC).
- Samuel Graham, Dean, A. James Clark School of Engineering (ENGR).

President Pines thanked other senior leaders for their support in advancing the University while keeping the campus community safe during the Covid-19 pandemic.

#### New Student Enrollment Statistics and Trends

President Pines provided an overview of admissions data starting with Fall 2017. UMD typically receives between 35,000-36,000 applications for admission, but received more than 15,000 more applications than normal in Fall of 2021, leading to increases in admissions and enrollment. Pines stated that the increase was due to UMD's recent move to the Common App and the removal of the test score requirement in applications.

President Pines provided an overview of the academic achievements of the newly admitted freshmen class. He stated that the average Scholarly Aptitude Test (SAT) scores and weighted grade point averages (GPA) of the newly admitted freshmen were the highest in university history with a score of 1360 in the 25th percentile and a score of 1500 in the 75th percentile score. Pines noted that because applicants were not required to submit SAT scores, only 55% of applicants submitted the information.

President Pines stated that for the first time in UMD's history, the student body was now majority minority. He noted that the change had occurred over the last two years.

President Pines stated that as the state's flagship campus, 70% of UMD's freshmen class must come from Maryland, but that students were also coming from New Jersey, New York, Pennsylvania, Virginia, Connecticut, Massachusetts, California, Texas, Florida, and Illinois. Pines stated that the presence of recruiters in Texas, California, and Illinois had supported admissions in those areas and that UMD would be hiring additional recruiters in Florida and Michigan. He stated his goal for UMD to become a national university and noted that 10 years ago, UMD was recruiting the majority of its students from the Northeast region of the country.

#### Update on First Day Announcements

President Pines stated the 2 priorities and 3 associated areas of improvement that he had identified during his first day as UMD President. Pines stated that his priorities are to ensure excellence in everything done at UMD and to create a more inclusive and multicultural community for all. He stated that his areas of focus are improving the student experience, creating an inclusive environment, and advancing UMD.

President Pines' overview of progress towards initiatives to improve the student experience included the following:

- With the support of the Vice President for Student Affairs, Patty Perillo, funding for mental health services has been increased by \$1 million and an additional increase in funding is forthcoming.

- A Coordinator for immigrant and undocumented students has been hired.
- Multiple millions of dollars have been fundraised for UMD's crisis fund and on-campus food pantry, established in response to students' Covid-19 related financial needs.

President Pines provided an overview of progress towards initiatives to create a more inclusive environment including the following:

- The TerrapinSTRONG program has been launched with the support of the Vice President for Diversity and Inclusion, Georgina Dodge. 8000 individuals have completed the online program, and the program will soon be expanded to cover all current members of the University, creating a standard understanding of UMD's traditions and values, as well as the meaning of being a Terrapin.
- Buildings on campus have been named to honor individuals who have diversified the campus.
  - Pyon-Chen Hall was named in honor of the first Korean individual who had earned a degree from UMD, and the first Chinese individual to enroll in UMD.
  - Johnson-Whittle Hall was named in honor of the first African-American student to be admitted to UMD, and the first African-American student to earn a degree from UMD.
  - Yahentamitsi Dining Hall was named in honor of the Piscataway Native American tribe in Maryland. The name means "place to eat" in the Native American Algonquian language.
- Work with the Senate to improve and enhance diversity, equity, and inclusion requirements in the undergraduate student curriculum is ongoing.
- The Community Policing Task Force, led by Dean Ball of the College of Behavioral & Social Sciences (BSOS) and Dean Thornton-Dill of the College of Arts and & Humanities (ARHU), has recently issued a report; they will be holding forums in the coming weeks to share the findings of and recommendation from the report with the campus community.
- The XFINITY Center was established as a registration and polling site in order to increase access to voting in Prince George's County, with significant success.
- An Americans with Disabilities Act (ADA) Coordinator has been hired.

President Pines overview of progress towards initiatives to advance UMD included the following:

- The Faculty Advancement at Maryland for Inclusive Learning and Excellence (FAMILE) Program has been established.
- In order to develop the next generation of leaders supporting UMD's ability to advance to a premier flagship research university, the Research Leaders Fellows Program has been established.
- University House has an exhibit for the artwork of the late Dr. David Driskell, UMD's first African-American distinguished university professor, and one of the first campus community members to pass away due to Covid-19.

#### Update on Inauguration Day Initiatives

President Pines provided an overview of 5 priorities that he had shared with the campus community on his inauguration day and stated that he would be providing updates on the first three priorities, becoming a net carbon-neutral campus by 2025, providing a \$40 million investment in diverse faculty, and the establishment of the Arts For All Initiative.

President Pines stated that in collaboration with SGA and other stakeholders, he had moved the deadline to become a net carbon-neutral campus from 2050 to 2025. Pines identified the sources of campus carbon dioxide emissions as air travel, commuting of faculty, staff, and students, emissions from the fossil fuel fleet of buses and vehicles on campus, purchased electricity, agricultural animal solid waste, and the Combined Heat and Power (CHP) Plant. He stated that a comparison of emissions from 2005 showed that a 58% reduction had been achieved by 2019, and that a 62% reduction had been achieved by 2020. Pines noted that currently, 75% of emissions are from the CHP Plant, 19% are from commuting and UMD fleet vehicles, 5% are agriculture related, and 1% are from purchased electricity. He stated that in order to meet the 2025 deadline to become carbon neutral, UMD's vehicle fleet would be all-electric by 2030, a phased reduction of emissions from the CHP Plant would continue through verified carbon offset procedures, and that support of carbon-neutral air travel, 100% renewable purchased electricity, and carbon-neutral new developments would continue.

President Pines stated that the FAMILIE Program, started under former Provost Wiley, has yielded 14 new faculty member hires. Pines noted that the new hires are all tenure/tenure track hires, and included senior and assistant faculty members, as well as those in leadership positions.

President Pines noted that the Arts for All Initiative was made possible through multiple partnerships and generous donations. Pines stated that the initiative was established with the goal of providing all students with the opportunity to benefit from the arts in a variety of ways, noting ways that the arts intersect with technology, social sciences, and social justice. He provided the following examples:

- A violinist who uses an Artificial Intelligence powered application that tracks her eyeballs and posture to help her improve her ability to play the violin.
- The use of image technology signal processing to create a domain of a city from images of sketches.

President Pines stated that a large donation from Nancy '78 and Chuck Clarvit were enabling research programming in the arts and in the visual arts, the establishment of technology studies, new academic curriculum, and the creation of a new art exhibition space.

#### Research Trends Update

President Pines provided an overview of the levels of research funding from each College and School at UMD over the past 4 years. Pines noted consistent strong funding in CMNS, BSOS, and ENGR, and strong growth in funding from EDUC, ARHU, the School of Agriculture and Natural Resources (AGNR), the School of Public Policy (SPP), and the School of Public Health (SPHL). Pines stated that the rapid growth was made possible by the Division of Research's creation of the Applied Research Lab for Intelligence and Security (ARLIS). He noted that the increase in funding was significant due to the opportunities it afforded to faculty for discovering new knowledge.

President Pines stated that the expenditures of the University of Maryland Research Enterprise, consisting of UMD and the University of Maryland, Baltimore (UMB), are ranked 14th in the United States by the National Science Foundation (NSF) Higher Education Research and Development (HERD) Survey in terms of funding for research as of the fiscal year 2019. Pines provided an overview of the other 13 institutions receiving greater funding than UMD and noted the goal of becoming an institution in the Top 10 list of schools within the next few years. Pines stated that UMD is currently in the Top 10 list of public institutions engaging in research.

### Recent Announcements

President Pines stated that a 7-year fundraising campaign with the goal of raising \$1.5 billion had recently concluded, making it the most successful fundraising campaign in the USM. Pines stated that the campaign produced 117,000 new donors and provided an overview of how some of the money would be allocated. He stated that \$54 million would support 13,000 students through scholarships, \$335 million would go towards faculty support, and \$334 million would go towards student initiatives and programs.

### New Announcements

President Pines provided an overview of the recent announcement regarding the pausing of the Guildford Woods Project to allow for further analysis in response to campus community concerns. Pines noted that a short-term solution to address the housing need had been developed and announced in collaboration with Vice President of Student Affairs, Patty Perillo and that a longer-term solution would be the renovation of Old Leonardtown. Pines announced that the minimum stipend for graduate students will be raised from \$19,359 to \$21,000, effective January 2, 2022, thanks to work from Provost Rice and Dean Fetter of the Graduate School. He noted that UMD is investing \$5 million to support the increase.

President Pines stated that in response to student feedback indicating that some students feel marginalized, UMD is establishing 5 new student centers in Cole Field House. Pines noted that the centers would be established to support student organizations for Latinx students, Asian Pacific Islander and Desi American students, Native American and Indigenous students, Multiracial and Biracial students, and students with disabilities.

President Pines provided background information on the MPower the State initiative from the USM and the Board of Regents, which seeks to establish a partnership between UMD and UMB in research initiatives of benefit to Maryland. Pines stated that Dean Varshney was one of the first individuals to join the partnership with research into the creation of a virtual and augmented reality to create a hospital environment that doctors could use for training before training in a real environment. He noted that other areas of research had included work on traumatic brain injuries, opioid disorders, structural biology, informatics with computer science, and interventions for survivors of human trafficking.

President Pines also stated that the MPower the State Initiative had recently announced the MPower Professorship Program, awarding 4 professorships to professors from UMD and 4 professorships to professors from UMB. Pines announced that the 4 professors from UMD:

- Dr. Minita Martin, Fischell Department of Bioengineering, ENGR;
- Dr. Cherly L. Knott, Department of Community and Behavioral Health in SPHL, FAAHB, and Co-leader of the Population Science Program;
- Dr. Donald K. Milton, Professor of Environmental Health in SPHL with a joint appointment in the UMB School of Medicine; and
- Dr. Joseph Richardson, Joel and Kim Feller Professor of African-American Studies, BSOS.

### IonQ: A College Park Success Story

President Pines stated that an idea from the UMD Physics Department in 2005 had led to fundamental new knowledge about quantum science, leading to the creation of IonQ as a startup. Pines stated that IonQ had gone public on the New York Stock Exchange (NYSE) on October 1, 2021, as an Initial Public Offering (IPO).

Chair Williams thanked President Pines for his address and opened the floor to questions.

Senator Sharp, exempt staff, asked President Pines about UMD's plans to expand staffing in support of entrepreneurial, research, and innovation efforts.

President Pines stated that UMD would be making a request through the MPower Initiative to increase the number of faculty and staff working in support of those efforts.

Senator Wolfe, emeriti faculty, asked President Pines to make a statement supporting freedom of speech, noting concern that UMD could disinvite a speaker from campus if others do not agree with their views.

President Pines noted the obligation of universities to use their access to a variety of ideas to develop solutions for societal problems. He stated that UMD hosts speakers from both sides of the political spectrum. Pines stated that consideration of safety concerns applies to all prospective guest speakers and that any rejection of a guest due to safety issues would be done through a process. Senate Chair Williams directed Senators to UMD's [Statement of Free Speech Values](#).

A speaker, asked President Pines if he felt that UMD should take additional action to more quickly increase its population of Black students.

President Pines stated that due to UMD's location, it is competing for students with 6 HBCUs in its 100-mile radius and with other USM schools such as Towson University and the University of Maryland, Baltimore County (UMBC). Pines stated that the highest percentage of Black enrolled freshmen in a year was 15% and that he would like to take the current rate of 10.4% up to 12%-13%. He also stated that of the 630 Black freshmen admitted in the Fall 2021 admission cycle, the highest absolute number in the history of a UMD admitted class, 15% are from Prince George's County. Pines noted that existing outreach would continue.

Senator Perkey, graduate student, College of Behavioral & Social Sciences (BSOS), asked President Pines how UMD would work with the surrounding community to address the issue of affordable housing for local residents, noting that the Purple Line was projected to result in the displacement of immigrant communities.

President Pines stated that the previously discussed renovation of Old Leonardtown would be a mixed-use development with housing for students, faculty, and staff, as well as retail space. Pines noted the displacement of Black and Brown-owned businesses in proximity to the Purple Line and the existence of a program, started during the Covid-19 pandemic, through the School of Architecture, Planning & Preservation (ARCH), which supports individuals in reestablishing recently lost businesses. Pines stated that in addition, UMD is working with the greater business community in the Washington D.C. metropolitan area to build back lost businesses and establish new businesses along the Purple Line.

Senator Ram-Andriessens, exempt staff, asked President Pines what role international collaboration would play in UMD's strategic plan, and how the plan would account for the changing role of community colleges.

President Pines stated that UMD had increased partnerships with two-year institutions with the goal of supporting students from different backgrounds and economic statuses in accessing education at UMD. Pines stated that partnerships with additional two-year institutions across the state would continue to be established. President Pines stated that Dr. Ross Lewin, Director of the Office of International Affairs (OIA), is contributing to the development of the strategic plan by proposing ideas for partnerships with other universities and countries in support of innovation, entrepreneurship, collaboration, and cross-curricular experiential learning.

Senator Winston, undergraduate student, School of Public Policy (PLCY), asked President Pines how UMD was ensuring that important information, including information just announced in the State of the Campus Address, would be shared with the rest of the campus community.

President Pines stated that much of the information shared had been or would be announced in an email message broadly to the campus from the Office of the President, and with ODI and Office of Student Affairs (OSA), as appropriate. Pines noted that administrators also meet with student groups, student leaders, and the diversity leadership team in order to communicate information.

Chair Williams thanked President Pines for his time and for taking questions. President Pines thanked the University Senate for the opportunity to deliver his address.

## **TECHNICAL REVISIONS TO THE UNIVERSITY OF MARYLAND WEB ACCESSIBILITY POLICY (VI-1.00[E]) (SENATE DOCUMENT #21-22-20) (INFORMATION)**

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Chair Williams stated that the revisions to the University of Maryland's Web Accessibility Policy were made to update the information in the policy with the new generic email reflector directed to the ADA Coordinator, correct phone numbers, and align the structure and format of the policy with the University's policy best practices. She also noted that the responsible office for web pages had been changed from University Relations to the Office of Strategic Communications due to recent restructuring.

Williams stated that the technical revisions were developed by the Senate Office, reviewed by ODI, the Vice President for Information Technology & Chief Information Officer (VPIT & CIO), before being approved by the Senate leadership, and subsequently by the President on October 18, 2021.

## **SPECIAL ORDER OF THE DAY**

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**Brian Butler, Chair, University Library Council & Member of PACT, Associate Dean & Professor, College of Information Studies**

**Philip Cohen, Member of PACT, Professor - Sociology, College of Behavioral & Social Sciences**

**Adriene Lim, Dean, University Libraries, Co-Chair of UMD PACT**

***Discussion of Draft Policy on "Equitable Access to Scholarly Articles Authored by University Faculty"***

Chair Williams invited Brian Butler, Chair of the University Library Council (ULC) and member of UMD Publishing Access and Contract Terms (PACT), Philip Cohen, member of PACT, and Dean Adriene Lim, Co-Chair of PACT, to provide their presentation on the draft policy on Equitable Access to Scholarly Articles.

Butler provided an overview of the **sponsorship**, history, and goals of UMD PACT, stating that the goal of the proposed draft policy was to provide ~~faculty at UMD broad~~ **broad, equitable** access to ~~their~~ **UMD faculty members' scholarly** work in the context of a quickly changing publishing landscape.

Cohen provided an overview of the current problems and anticipated changes in the knowledge creation and dissemination industry, noting the ways in which the draft policy would address both.



- While **subscription/licensing costs and** publication fees are rising, library budgets are also being reduced and universities are under pressure to be accountable to those who need **to read scholarly publications** and those who **need to** pay for their **publications to be openly accessible, which is sometimes mandated by research sponsors and funding agencies work.**
- The draft policy removes **access, price, and permission related** barriers to **the production of** scholarly articles at UMD by allowing faculty to **retain their rights and** add their work to the Digital Repository at the University of Maryland (DRUM), with the purpose of making the content discoverable **and accessible** on more platforms, such as Google Scholar, without relying **solely** on the rising cost of **article-processing charges.**
- The policy would still allow faculty to publish their work in journals **of their choice, including subscription-based, hybrid, or gold OA journals,** by paying the associated fees.
- Faculty would retain broad use and reuse rights to published works because the associated rights would stay with UMD.
- The draft policy uses existing infrastructure and a system that has been proven to be effective and affordable on other campuses.
- Funders of research are increasingly mandating public access to sponsored research.

Dean Lim provided information on the development and details of the draft policy, including:

- During the formulation of the draft policy, PACT held two open forums and met with 14 departments and faculty groups.
- The basis for the policy is a rights retention and open access licensing policy **model** developed by Harvard University in which faculty automatically grant an irrevocable, non-exclusive, worldwide license to their university, enabling the university to distribute the scholarly work of faculty in a free and open way.
- The draft policy applies to all articles written by a faculty member while they are a member of UMD's faculty but does not apply retroactively.
- Because the policy is effective prior to a faculty member signing any publishing agreements, UMD can restore rights to authored work for faculty members **if these rights are inadvertently given away in a publishing agreement.**
- To have work included in DRUM, faculty members would submit a PDF version of their final peer-reviewed author accepted manuscripts (AAM) to the University Library.
- Several **public/private,** domestic, and international universities of all sizes have been using the model for years without experiencing take-down notices or other legal challenges. The draft policy was also reviewed by the Office of General Counsel (OGC) without yielding any concerns.
- The establishment of the policy would require technical revisions to the UMD Intellectual Property Policy (IPP) (IV-3.20[a]) listing how the policies interact.
- Waivers and embargoes are readily available in the policy.

Lim stated that PACT would continue to meet with stakeholders and sponsors in order to refine the policy before it is brought to the Senate for a vote in Spring 2022. Lim directed Senators to their meeting materials for information on **the policy, including an extensive FAQ, and details about** upcoming forums. **and She** asked Senators to contact PACT with questions, comments, and requests for PACT to visit their departments.

Williams thanked Butler, Cohen, and Lim for their presentation and encouraged Senators to ask questions and provide input ahead of the upcoming Senate vote. Williams opened the floor to questions.

Senators asked questions about how the draft policy would impact peer review of academic articles; how journals were responding to open access; how it would apply to faculty who had multiple of co-authors; if the policy would apply to visiting faculty and Professional Track Faculty (PTK); how people outside of the University could access work published in DRUM; if the draft policy would waive fees associated with publishing in a journal; and what manuscripts UMD would retain rights to.

Lim stated that the draft policy only applied to manuscripts that had already been peer-reviewed. She also stated that journals are accepting the growth of open access publishing and Cohen noted that the vast majority of academic journals are familiar with open access operating procedures due to funding stipulations that mandate relevant published work be available open access. Lim noted all authors have the same rights to distribute produced work, regardless of the number of co-authors. She also noted that faculty should inform their co-authors of the open access policy and that if a co-author did not want the work published under open access, a waiver could be readily obtained. Lim noted that the policy would automatically apply to benefits-eligible faculty, but could apply to any faculty member after submission of an online form granting the University **the same** open-access license **as described in the policy**. Lim stated that DRUM was made from open-source infrastructure built by the Massachusetts Institute of Technology (MIT) to provide open access to scholarly work for anyone on the web, removing price and permission barriers to accessing UMD's research for individuals who had participated in and could benefit from it. Lim noted that the draft policy would allow faculty who did not want to pay fees to legally publish their work post peer review, but that faculty still had the option to publish their work in journals **of their choice, whether gold, hybrid, or subscription-based**. She also noted that DRUM would contain AAMs, and not work that journals would otherwise claim proprietary rights to, but that following the passage of an embargo period, DRUM could also add a link to the version of record of an **article manuscript**, ensuring that all **links and data about the** work **is are** co-located.

Seeing no further questions or comments, Chair Williams thanked Butler, Cohen, and Lim for the presentation and opportunities to provide feedback.

## **NEW BUSINESS**

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There was no new business.

## **ADJOURNMENT**

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The meeting was adjourned at 4:58 p.m.