



**Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure  
(Senate Document #21-22-11)  
Academic Procedures & Standards (APAS) Committee | Chair: Amy Karlsson**

The Senate Executive Committee (SEC) and Senate Chair Newman request that the Academic Procedures & Standards (APAS) Committee review the proposal entitled, *Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure*.

Specifically, The APAS Committee should:

1. Review the *Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure* ([Senate Document #21-22-11](#)).
2. Review the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure ([V-1.00\(A\)](#)).
3. Review similar final exam policies at Big 10 and other peer institutions to identify best practices and principles.
4. Consult with a representative from the Office of the Registrar.
5. Consult with Associate Deans of Undergraduate Programs.
6. Consult with a representative from the Teaching & Learning Transformation Center (TLTC).
7. Consult with a representative from the Office of Undergraduate Studies.
8. Consult with a representative from the Graduate School.
9. Consider whether there are any implications on other University policies.
10. Consult with a representative of the Office of General Counsel on any proposed revisions to the guidelines.
11. Consider the consequences of required final exams in the last week of class.
12. Consider any potential advantages or disadvantages of the pedagogical merit of final exams.
13. Consider any potential impacts regarding the academic calendar.
14. If appropriate, recommend whether University policy and/or procedures should be amended.

We ask that you submit a report to the Senate Office no later than **May 8, 2023**. If you have questions or need assistance, please contact the University Senate Office, [senate-admin@umd.edu](mailto:senate-admin@umd.edu).