



Review of the UMCP Policies and Procedures Concerning Telephone System Usage (Senate Document #19-20-51) IT Council | Chair: Derek Richardson

The Senate Executive Committee (SEC) and Senate Chair Lanford request that the Information Technology (IT) Council review the University of Maryland, College Park Policies and Procedures Concerning Telephone System Usage.

Specifically, the IT Council should:

1. Review the University of Maryland, College Park Policies and Procedures Concerning Telephone System Usage ([X-3.00\[A\]](#)).
2. Review similar policies or procedures on telephone system usage at Big 10 and other peer institutions.
3. Consult with a representative of Division of Information Technology.
4. Consider whether the policy aligns with current practices related to telephone system usage at the University.
5. Consider whether there are outdated elements of the policy that should be removed.
6. Consider whether the language in the policy should be broadened to accommodate any future changes in technology.
7. Consult with a representative of the Office of General Counsel on any proposed changes to the University's policy.
8. If appropriate based on the council's consideration of the above items, recommend whether the policy should be revised and if so, provide suggested revisions.

We ask that you submit a report to the Senate Office no later than **October 1, 2020**. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, extension 5-5804.