



1. Call to Order
2. Approval of the February 5, 2025 Minutes (Action)
3. Report of the Chair (Information)
4. Special Order
Darryll J. Pines
President, University of Maryland
State of the Campus Address
5. PCC Proposal to Rename the Bachelor of Science in "Family Science" to "Family Health" (Senate Document #24-25-28) (Action)
6. IT Council Report: Proposal for the Change in UMD Policy X-3.03(A) on Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment (Senate Document #23-24-28) (Action)
7. Special Order
Jack Blanchard
Associate Provost for Enterprise Resource Planning
Elevate Update
8. Continued Business: Adoption of Special Rule of Procedure Regarding Resolutions (Senate Document #24-25-26) (Action)
9. New Business
10. Adjournment



CALL TO ORDER

Chair-Elect Dammeyer acting on behalf of Senate Chair Sly, called the meeting to order at 3:25 p.m.

APPROVAL OF THE MINUTES, DECEMBER 4, 2024 MEETING

Chair-Elect Dammeyer asked if there were any corrections to the minutes of the December 4, 2024, meeting; hearing none, Chair-Elect Dammeyer declared the minutes approved as distributed.

REPORT OF THE CHAIR

University Senate Office Staff Update

Chair-Elect Dammeyer announced the University Senate Assistant Director position had been filled. Victoria “Vicki” Fitzgerald started as the University Senate Assistant Director on January 13, 2025. Since joining UMD in 2017, Assistant Director Fitzgerald has made significant contributions, including leading the launch of the undergraduate Neuroscience program in 2020 and advancing strategic initiatives that support institutional excellence.

Senator Elections

Chair-Elect Dammeyer reminded the Senate that February 7, 2025, is the deadline for Deans to report the results of their faculty elections. Newly elected Faculty Senators will be eligible for the nomination for the Senate-elected committees and councils and leadership positions for the 2025-2026 academic year.

The candidacy period for the staff, student, and single-member constituency elections for the 2025-2026 Senate will end on February 14, 2025. Elections for these constituencies were set to begin on February 17, 2024, and Chair-Elect Dammeyer encouraged any constituency members to vote.

All candidates who wish to run for a Senate seat were asked to submit their applications by February 14, 2025 via the University Senate “Take Action” [webpage](#).

Nominations for Elected Committees & Councils

Chair-Elect Dammeyer explained that the Nominations Committee would hold its first meeting on February 12, 2025. The Committee was tasked with identifying potential nominees for the Senate’s elected committees and councils, including the Senate Executive Committee, Committee on Committees, Athletic Council, and Council of University System Faculty.

Senators were told they would receive emails in the coming days soliciting self-nomination and nominations of their colleagues. Chair-Elect Dammeyer encouraged Senators to consider running or nominating colleagues for these positions to continue fostering a strong nominations and elections process.

January 22, 2025, Senate Executive Committee Meeting

Chair-Elect Dammeyer explained that under the Senate’s Bylaws and procedures, the Senate Executive Committee (SEC) has the ability to vote on behalf of the Senate for certain items, one of

which is technical revisions to policy. Technical revisions reflect minor enough edits, or compliance-related matters.

Chair-Elect Dammeyer informed that the SEC exercised its authority under the Senate Bylaws to approve three technical amendments to university policies. These include:

- Technical and Legal Updates to VI-1.00(B) University of Maryland Non-Discrimination Policy and Procedures (Senate Document #23-24-15)
- Technical and Legal Updates to VI-1.60(A) University of Maryland Policy and Procedures on Sexual Harassment and Other Sexual Misconduct (Senate Document #23-24-16)
- Proposed Edits to the Faculty Grievance Policy (Senate Document #24-25-08)

The amendments primarily addressed compliance-related updates and minor wording adjustments.

Senator Daniel Lathrop, TTK, CMNS, raised a question regarding how the SEC determines whether edits are minor and technical revisions or whether they are major and require a Senate review.

Chair-Elect Dammeyer thanked Senator Lathrop for the question and deferred to University Senate Director Marin.

Director Marin explained that the changes included specific names, such as that of the Title IX Coordinator, which are not substantial to the policy itself, and therefore considered minor.

Senator Lathrop stated for the record that there were many words changed in each of these policies.

In Memoriam- Mark P. Leone, Past Senate Chair

Chair-Elect Dammeyer informed the Senate that Mark P. Leone, University Senate Chair (2000-2001) passed away on December 11, 2024. Chair-Elect Dammeyer described Chair Leone's contributions to campus and studies of landscape archaeology, the archaeology of capitalism and African Americans, and public site interpretations.

PCC PROPOSAL TO ESTABLISH A MASTER OF SCIENCE IN INFORMATION (SENATE DOCUMENT #24-25-23)

Chair-Elect Dammeyer invited Wendy Stickle, Chair of the Program's Curriculum and Courses Committee (PCC), to present the proposal.

Stickle provided information on the background of the proposal.

Chair-Elect Dammeyer thanked Stickle and opened the floor for discussion.

Hearing none, Chair-Elect Dammeyer called for a vote on the proposal. The result was 114 in favor, 3 opposed, and 4 abstentions. **The proposal passed.**

SPECIAL ORDER OF THE DAY

Shibley Telhami and Max Grossman
Co-Chairs of Task Force on Antisemitism and Islamophobia
Antisemitism and Islamophobia Task Force Report

Chair-Elect Dammeyer invited Shibley Telhami and Max Grossman, Co-Chairs of Task Force on Antisemitism and Islamophobia to present.

Telhami began by introducing the Task Force, noting that it was mandated by the University Senate and President Pines and the Co-Chairs had no say in the makeup of the Task Force or the mandate itself. Telhami explained there was no intervention from either the President's Office or the Senate Office in final reporting, however Director Marin acted as the representative from the University Senate Office, and Ann Tonggarwee, Deputy Chief of Staff, acted as the representative from the Office of the President.

Telhami reported they divided the task force into subgroups, subcommittees, and drafting committees. The Task Force was comprised of 26 members representing students, both graduate and undergraduate, staff and faculty, Jewish and Israeli members, as well as Muslim and Arab members. The Task Force understood their mission to focus on the campus community, and that it was not a universal resolution on the national and global issues

Telhami noted that the Task Force has no say on the dual nature of the Task Force, meaning that it was addressing simultaneously Antisemitism and Islamophobia.

Telhami reported that the University includes thousands of Jewish and Muslim members, totaling over 10,000 individuals when combined. The Task Force recognized that both communities are affected. The Task Force was mindful to balance freedom of speech, while ensuring the safety of every member of the community equally. They also considered their educational mission to generate more dialog and understanding related to both Antisemitism and Islamophobia in the community. In particular, the Task Force considered recommendations for the University where educational programming for students and training for staff could be helpful given the challenges presented by the crisis.

Using testimony and the University Belonging Survey, the Task Force documented the major incidents on campus here at University of Maryland in the year that followed, October 7, 2023 that generate potential prejudice and discomfort or threats to safety to our community. They found that, by and large, our community are, including the student groups, both pro-Israel and pro-Palestinian, operated within the rules, and that the university addressed the crisis effectively, but there is room for improvement.

Telhami highlighted findings of the [Belonging and Community at UMD Survey Findings](#) which compared how Muslim members of the community and Jewish members of the community felt in comparison to the rest of the UMD community at all levels; students, faculty, staff.

Telhami reported that the overall sentiment of the University indicated 76% of all members of UMD's community, including students, faculty and staff, indicated they're either very comfortable or comfortable at the University. In comparison, 64% of Muslim members of the community, and 65% of Jewish members of the community said they're very comfortable or comfortable. Roughly 50% of all communities said they're neither comfortable nor uncomfortable.

Telhami also reported that the imperial category "very uncomfortable" is an important measure to consider. About 2% of the entire community said they're very uncomfortable, and there were 4% of each of Muslims and Jewish members of community who are very uncomfortable.

Furthermore, Telhami expressed that some level of discomfort is not always about safety, and that discomfort is not a threat to safety. A certain degree of discomfort is expected in a vibrant, large university community as people are exposed to new things and challenged intellectually.

Telhami also reported that the student population was slightly less comfortable than faculty and staff, with only 61% of both Muslim and Jewish undergraduate students indicating they were comfortable or very comfortable; compared to 72% of faculty, 80% of Muslim faculty and 76% of Jewish faculty were comfortable or very comfortable. It was noted the data for staff was very similar to the faculty results. Additionally, members of the community are more comfortable in their classes or work environment, meaning the discomfort is coming from elsewhere.

Telhami then introduced Co-Chair Grossman. Grossman echoed Telhami's sentiments regarding the group effort of the Task Force's members.

Grossman discussed that evidence points to a dramatic increase in antisemitic sentiments/acts and in islamophobic sentiments/acts over the course of this period in the year that followed, October 7, 2023. Grossman reminded the Senate that the findings of the task force came in the context of a period of national and global pain, fear, anxiety and trauma.

Grossman shared insights presented by Rabbi Ari Israel, Executive Director at the University of Maryland Hillel, who encouraged the Task Force to understand the difference between being uncomfortable, unwelcome, and unsafe. Grossman acknowledged that every member of the campus community has a right to safety, and the report both recognizes the safety measures that have been in place on campus and that have been put in place over the last five or six years, and highlights opportunities to make those measures more visible to all members of our campus community.

Grossman expressed that the task of an academic community is to find the space to engage with difficult ideas and recognize fundamental differences in a context that is attentive to complexities and committed to critical, nuanced interpretations and close, careful analysis, alongside a commitment to the humanity.

Grossman acknowledged the concerns of focusing on the Jewish and Israeli Terps as well as the Arab, Muslim, and Palestinian Terps. Grossman argued that by focusing on these two communities on campus, the Task Force was able to highlight the very significant differences between their experiences as well as the internal diversities that contribute to their vibrancy. This allowed for recommendations that embrace the diversity of the University campus and to lean into its educational mission.

Grossman shared the Task Force's proposed 10 recommendations:

- Pursue and develop institutional training for campus community on antisemitism and Islamophobia (Office of Diversity and Inclusion, TerrapinSTRONG)
- Pursue and develop institutional education and training programs on Antisemitism and Islamophobia that addresses particular unit responsibilities (Office of Diversity and Inclusion, TerrapinSTRONG)
- Consider curricular requirement related to dialogue and understanding in environments of tension, difference and conflict (Office of Academic Affairs)
- Increased engagement with topics of prejudice against Muslims and Jews in campus diversity programming (Office of Diversity and Inclusion)

- Incentivize creation of new cultural programming that explores a rich understanding of diversities of religion, race and ethnicity (Offices of Diversity and Inclusion and Student Affairs)
 - Develop and announce a policy that resists asserting University positions on divisive public issues, especially in times of crisis (Office of President)
 - Assess, engage with, and focus attention on staff, students, faculty and other community members in times of crisis rather than outside forces or events on other campuses (Office of Administrative Operations)
 - Enable ready access to the policies that address free speech and assembly, student rights and responsibilities, and rules for visitors on campus (Office of Student Affairs)
 - Assess and continue to build relationships with local communities, including key Arab, Israeli, Jewish, Muslim and Palestinian constituencies, that build support structures to maintain relationships and prevent escalations in difficult times (Offices of President and Student Affairs)
- Ensure all campus community members know about the mental health resources and support available to them and provide additional support if necessary (Office of Student Affairs)

Grossman drew attention to the fact that 5 of the 10 recommendations focus on the need for education, training and the development of cultural competence around religion.

Grossman elaborated on the recommendations including changes to the TerrapinSTRONG, a commitment to updating curricular requirements focusing on the tools and structures for engaging in difficult dialogs. The Task Force has argued for an increased focus on diversity programming on campus, recommending greater attention to religious diversity.

It was also expressed that in their recommendations, the Task Force highlighted the need to understand difference from a place of appreciation and recommends that the campus create opportunities to share cultural celebrations.

Grossman emphasized that although the global and national situation is difficult, the campus has succeeded in managing shared tensions and worries. The Task Force encouraged the administration to focus on the needs and issues of on-campus community, emphasizing clear and transparent communication.

Lastly, the Task Force asked the university administrators to pay particular attention to the well-being of students, staff, faculty and administrators. Grossman concluded by stating that the Task Force recognized both the painful reality of challenges ahead and the resources that the campus will bring to confronting and addressing them.

Chair-Elect Dammeyer thanked Grossman and Telhami for the presentation and opened the floor for questions. Chair-Elect Dammeyer reminded the Senate that motions can be made during new business, but not during this question-and-answer time. Chair-Elect Dammeyer reminded speakers that any presenters should introduce themselves and their constituency and keep comments limited.

Senator Ravichandran, GRAD, CMNS, thanked the Task Force for their work and asked if there were options for participants to indicate specifically if they felt unsafe versus unwelcome.

Telhami responded to Senator Ravichandran's question by clarifying the Task Force was not involved in the design of the poll. The poll was already underway and designed by the University. The Task

Force requested the information to be broken down by religion, including Muslim and Jewish. This is how the data shared during the presentation was analyzed.

Telhami noted that more investigation may be warranted because the “very uncomfortable” could mean unwelcome or unsafe. The Task Force tried to document objectively.

Senator Ravichandran responded to Telhami, suggesting there should be a stronger emphasis on the interpretation because if 75% of people are comfortable and this is being reported as a positive spin, they would disagree and say that it’s quite alarming that 25% of people don’t feel comfortable on campus, which could also imply that they’re either unwelcome or unsafe.

Telhami responded, noting that the report does not put a positive spin on this particular data, and indicates it as a problem area that needs to be explored.

Senator Ravichandran confirmed they were referring to the way the information was presented.

Telhami emphasized that this concern was highlighted in the report. The discussion of comfort and discomfort, what it could mean, and the realities of some discomfort were summarized again.

Chair-Elect Dammeyer indicated that there were three minutes remaining in this segment.

Senator Suriano, TTK, ARHU introduced Deborah Rosenfelt, Professor Emerita, The Harriet Tubman Department of Women, Gender, and Sexuality Studies.

Rosenfelt indicated support of the Joint Task Force report, having worked on long running campus climate and difficult dialogs initiatives with similarities to the recommendations of the Task Force and produced evidence of potential effectiveness of measures like the ones recommended. Rosenfelt shared that they were impressed with the report, specifically its depth and its perspicacity in addressing how an international conflict has directly affected members of campus.

Rosenfelt emphasized another strength is its ability to balance a need for free expression on campus, with a concern for the students’ well-being. There are competing narratives and competing truths that have to be acknowledged, and the recommendations also take that into account.

Chair-Elect Dammeyer thanked Rosenfelt and extended the Special Order question and answer discussion time.

Senator Herf, Emeriti, ARHU experienced technical difficulties, and would be recognized later if able to join the audio.

Telhami expanded that though the Joint Task Force was a mandate, Telhami feels the nature of Joint Taks Force was effective.

Due to audio complications, Chair-Elect Dammeyer read a comment posted in the Zoom Webinar chat. Chair-Elect Dammeyer read a comment from a member who had been on campus for a substantial number of years and felt it would have been unthinkable to have training on understanding religion as matter of free thought. The comment continued that the report’s recommendations go against open thought and into indoctrination of religion.

Chair-Elect Dammeyer recognized Grossman to respond.

Grossman explained that, as a scholar of religious studies, they are often accused of deconstructing religion, saying religion isn't true. When we talk about religious studies, it is as a secular discipline that's got 125 years, and that ranges from everyone from Sigmund Freud to Durkheim to contemporary cognitive scientists. Grossman emphasized that the study of religion is not the practice of religion.

Chair-Elect Dammeyer thanked Grossman and noted that Senator Herf wanted to introduce Gilad Chen to speak.

Chair-Elect Dammeyer recognized Gilad Chen, Chair in Organization Behavior at the Robert H. Smith School of Business. Chen shared they have also been active in addressing major concerns involving antisemitic acts the past couple years. Chen shared concern that it was a Task Force for Antisemitism as well as Islamophobia, and it created, intentionally or not, an equivalency between the experiences of those two communities. Chen suggested that it's shared widely among faculty, students and parents in the Jewish community. Chen believed it is a false equivalency, and that the Student for Justice in Palestine (SJP) Chapter on campus offend Jewish and Israeli members of the campus community. Chen does not believe there are any incidents where Jewish and Israeli members of the campus offend Palestinian individuals.

Chen added that the composition of the Task Force was unclear to members of the community, such as how the Co-leaders were appointed and how the members were appointed to this. Chen expressed concern about the imbalance. Chen identified Professor Telhami as a Chaired Professor. and Professor Grossman an Associate Professor. Chen expressed concern that this was an imbalance.

Senator Herf, Emeriti, ARHU shared they placed a statement in the chat, which is a critique of the Task Force Report. Herf raised procedural issues concerning the word joint.

Senator Herf clarified that though this was a joint Report of the President and the Task Force; the Senate did not discuss the mandate, or nature of the mandate, before the task force was report was formed, and the Senate did not select the members of the Task Force. Herf expressed concern that the Senate was not more involved in the Joint Task Force.

Senator Herf also shared they are a historian of antisemitism, of modern German history, of Nazism, of, Islamist antisemitism, and wanted to state on the record that they offered to President Pines their service on the Task Force.

Chair-Elect Dammeyer thanked Senator Herf for the comments. Chair-Elect Dammeyer also clarified that Senate leadership did submit nominees to the President for the Task Force.

Telhami reiterated that it was not the Co-Chairs' decision to combine Islamophobia and Antisemitism. However, they shared that they have received sentiments from colleagues outside of the University of Maryland who showed support for this combination. Telhami shared support for Grossman, as a scholar and leader on the committee, regardless of title.

Grossman expressed hope that the Task Force would be the focus of the discussion and shared gratitude for Telhami and their leadership.

Chair-Elect Dammeyer thanked Grossman and Telhami for their time with the extended question-and-answer period.

SPECIAL ORDER OF THE DAY

Will Reed

Assistant Provost for Academic Planning

Middle States Accreditation

Chair-Elect Dammeyer introduced the next Special Order and invited Will Reed, Assistant Provost for Academic Planning, to present on the Middle States Accreditation.

Reed thanked the Senate for the opportunity to update the community on the Middle States reaffirmation of accreditation efforts.

Reed explained that accreditation is not just a regulatory requirement, it is a critical process ensuring the University of Maryland: College Park meet the highest standards in higher education and continuously improve as an institution. The Middle States Accreditation Commission on Higher Education (MSCHE) is one of seven regional accreditation bodies recognized by the Education Department Middle States. Operates across Delaware, DC, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, the US Virgin Islands, and some select international locations.

Middle States accredits more than 500 institutions, including the University of Maryland and other large flagship institutions, but it also serves community colleges, faith-based institutions, and even culinary institutes. The accreditation process with Middle States is essential because it maintains eligibility for federal financial aid, ensures that our degrees are recognized nationally and globally, and affirms the commitment to academic excellence and student success.

The reaffirmation of our accreditation occurs every eight years, with institutions undergoing a comprehensive self-study and peer review.

Reed reported that the University is conducting a self-study to demonstrate compliance with Middle State seven standards for accreditation. In addition to this reaffirmation cycle, institutions must submit annual reports to Middle States and undergo midpoint reviews in the fourth year of the cycle. This ensures ongoing compliance and provides opportunities for institutions to address any concerns well before the full reaffirmation begins.

Reed also outlined the composition of the working groups, which played a critical role in drafting reports that informed the self-study;

- The Student Learning working group was led by Marcio Oliveira.
- The Student Experience working group was led by Andrea Goodwin and Barbara Gill.
- The Ethics and Integrity working group was led by John Bertot.
- The Governance working group was led by Steve Roth.
- The Educational Assessment working group was led by Bill Cohen.
- The Planning and Resources working group was led by Dylan Baker.
- The Missions and Goals working group was led by Megan Peercy and Jennifer Rice King.

Reed noted the accomplishments of these working groups which helped to collect evidence and draft content for the self-study. Reed also acknowledged the work of the Co-Chairs, Betsy Beise, Michelle Appel, and Rochelle Newman.

Reed shared that a key focus of the work has been integrating the Middle States' standards with our institutional priorities.

The draft will be submitted to the Middle States Accreditation review team in Summer 2025, followed by an on-site evaluation in Fall 2025. The final self-study submission is scheduled for Spring 2026, with an official accreditation determination expected in Summer 2026.

Chair-Elect Dammeyer opened the floor for discussion, and noting time, allowed for one question.

Senator Osuji, TTK, BSOS asked if there were any efforts to include more people of color to be a part of the review team in order to align with the [University's Strategic Plan](#) of incorporating a diversity of perspectives.

Reed explained that those who led the working groups were selected because of their positionality at the Provost's level. Reed noted that effort was made to fill the committees with diverse members to ensure a clear picture of the campus was presented in the report. Reed also offered to continue the conversation outside of the Senate meeting if there are additional questions.

Chair-Elect Dammeyer thanked Reed for the presentation.

NEW BUSINESS

Chair-Elect Dammeyer opened the floor for new business.

Chair-Elect Dammeyer stated that there was new business to discuss the adoption of a Special Rule of Procedure Regarding Resolutions (Senate Document #24-25-26). Chair-Elect Dammeyer explained that the proposals calls for an amendment to the bylaws.

Senator Miller, PTK, CMNS, clarified that the proposal does not require an amendment to the Bylaws, simply a first reading which is common practice under Robert's Rules of Order. More information about first-reading and the need for the Senate body to review materials related to Resolutions in more detail than currently practiced by bringing Resolutions to the floor as new business.

Chair-Elect Dammeyer noted that without a motion to extend, the meeting would be adjourned in two minutes.

Senator Miller requested that the SEC add this item to the March 6, 2025, Senate Meeting, as Continued Business.

Chair-Elect Dammeyer asked if there was any motion during new business.

Senator Herf, Emeriti, ARHU, explained that the Task Force has more discussion than was possible in the amount of time at the February 5, 2025, Senate Meeting. Senator Herf reinforced that it would be valuable to discuss the Task Force Report again.

Chair-Elect Dammeyer responded that it would be brought to the SEC for discussion.

ADJOURNMENT

The meeting was adjourned at 4:59 p.m.



Rename the Bachelor of Science in "Family Science" to "Family Health" (Senate Document #24-25-28)

PRESENTED BY Wendy Stickle, Chair, Senate Programs, Curricula, and Courses Committee

REVIEW DATES SEC – February 21, 2025 | SENATE – March 6, 2025

VOTING METHOD In a single vote

**RELEVANT
POLICY/DOCUMENT**

**NECESSARY
APPROVALS** Senate, President, USM Chancellor, and the Maryland Higher Education Commission

ISSUE

The School of Public Health’s Department of Family Science proposes to rename the Bachelor of Science in “Family Science” to “Family Health.” The program’s curriculum and learning outcomes will remain the same as the program continues to focus on the physical, mental, and social well-being of all families. The new title is a more concrete, tangible focus on the nexus of families and health. The new title will clearly indicate the program’s public health focus while maintaining its distinct emphasis on family-centered studies within the School of Public Health. The department found that current students and alumni support the title change. The departmental faculty unanimously voted to change the name. The program has seen a decrease in enrollment in recent years, suggesting the need for a more clearly defined and appealing program name.

The proposal was approved by the Senate Programs, Curricula, and Courses committee on February 7, 2025.

RECOMMENDATION(S)

The Senate Committee on Programs, Curricula, and Courses recommends that the Senate approve this name change.

COMMITTEE WORK

The committee considered this proposal at its meeting on February 7, 2025. Kevin Roy, from the Department of Family Science, and Nicole Cousin-Gossett, from the School of Public Health, presented the proposal and answered questions from the committee. The committee approved the proposal.

ALTERNATIVES

The Senate could decline to approve this new program title.

RISKS

If the Senate declines to approve this program title change, the current title will continue to inadequately describe the content of the program.

FINANCIAL IMPLICATIONS

There are no significant financial implications for program title changes.

549: FAMILY HEALTH MAJOR

In Workflow

1. D-FMSC PCC Chair (kroy@umd.edu)
2. D-FMSC Chair (msbynum@umd.edu)
3. SPHL Curriculum Manager (cgossett@umd.edu)
4. SPHL PCC Chair (cgossett@umd.edu)
5. SPHL Dean (lushniak@umd.edu; cgossett@umd.edu; jbachner@umd.edu)
6. Academic Affairs Curriculum Manager (mcolson@umd.edu)
7. Senate PCC Chair (mcolson@umd.edu; wstickle@umd.edu)
8. University Senate Chair (mcolson@umd.edu)
9. President (mcolson@umd.edu)
10. Chancellor (mcolson@umd.edu)
11. MHEC (mcolson@umd.edu)
12. Provost Office (mcolson@umd.edu)
13. Undergraduate Catalog Manager (lyokoi@umd.edu)

Approval Path

1. Mon, 18 Nov 2024 23:43:28 GMT
Kevin Roy (kroy): Approved for D-FMSC PCC Chair
2. Mon, 18 Nov 2024 23:52:24 GMT
Mia Smith-Bynum (msbynum): Approved for D-FMSC Chair
3. Tue, 19 Nov 2024 18:05:17 GMT
Jennifer Bachner (jbachner): Approved for SPHL Curriculum Manager
4. Thu, 21 Nov 2024 15:55:29 GMT
Nicole Cousin-Gossett (cgossett): Rollback to Initiator
5. Tue, 26 Nov 2024 20:17:53 GMT
Kevin Roy (kroy): Approved for D-FMSC PCC Chair
6. Tue, 26 Nov 2024 20:41:29 GMT
Mia Smith-Bynum (msbynum): Approved for D-FMSC Chair
7. Tue, 26 Nov 2024 21:37:30 GMT
Nicole Cousin-Gossett (cgossett): Approved for SPHL Curriculum Manager
8. Tue, 26 Nov 2024 21:37:43 GMT
Nicole Cousin-Gossett (cgossett): Approved for SPHL PCC Chair
9. Tue, 26 Nov 2024 21:37:53 GMT
Nicole Cousin-Gossett (cgossett): Approved for SPHL Dean
10. Fri, 31 Jan 2025 20:56:24 GMT
Michael Colson (mcolson): Approved for Academic Affairs Curriculum Manager
11. Fri, 07 Feb 2025 16:07:02 GMT
Wendy Stickle (wstickle): Approved for Senate PCC Chair

History

1. Aug 5, 2019 by clmig-jwehrheim
2. Aug 20, 2019 by William Bryan (wbryan)
3. Oct 16, 2019 by William Bryan (wbryan)
4. May 13, 2022 by Kevin Roy (kroy)

Date Submitted: Tue, 26 Nov 2024 14:36:50 GMT

Viewing: 549 : Family Health Major

Last approved: Fri, 13 May 2022 12:11:09 GMT

Last edit: Fri, 17 Jan 2025 14:32:43 GMT

Changes proposed by: Julia Steinberg (jrsteinb)

Proposed Action

Rename Program

Program Name

Family Health Major

Program Status

Active

Effective Term

Fall 2025

Catalog Year

2025-2026

Program Level

Undergraduate Program

Program Type

Undergraduate Major

Delivery Method

On Campus

Departments

Department

Family Science

Colleges

College

School of Public Health

Program/Major Code

1305F

MHEC Inventory Program

Family Science

CIP Code

190707 - Family and Community Services.

HEGIS

130500

Degree(s) Awarded

Degree Awarded

Bachelor of Science

Proposal Contact

Kevin Roy (kroy@umd.edu), Julia Steinberg (jsteinb@umd.edu)

Proposal Summary

The Department of Family Science is requesting a change in the current degree name, Bachelor of Science in Family Science, to a Bachelor of Science in Family Health. This request comes in response to the significant reduction in FMSC majors, which is attributed in large part to the addition of the Public Health Science degree program that is also offered in the School of Public Health. In Spring 2012, the FMSC student population totaled 410 students. By 2022, we had 187 students, a 54% decline that has been rapid since the PHSC program began accepting students into its College Park-based program.

(PCC Log Number 24042)

Program and Catalog Information

Provide the catalog description of the proposed program. As part of the description, please indicate any areas of concentration or specializations that will be offered.

The Department of Family Science promotes the physical, mental, and social well-being of all families in order to eliminate the burden of disease and health disparities, and to foster resilience and social justice. As one of the only Family Science departments in a school of public health in the US, the undergraduate program is uniquely positioned to train students in the study of family health. Faculty bring the synergies of multiple disciplines, including family science, couple and family therapy, human development, maternal and child health, psychology, epidemiology, and economics, to enhance family health and well-being.

The curriculum focuses on individual and family development over the life course, examining social, cultural, economic, and historical trends that affect family functioning, and their physical and mental health. Students learn to describe, explain, and improve the quality of family life through education, applied research, legal and policy analysis, and human services program management. The major offers excellent training in scientific methods, including data analyses, application, and communication. Required coursework examines challenges to family health, diverse families, mental health and trauma, global health, child/family development, maternal and child health, sexual and reproductive health, social inequality and health disparities, sexual and gender diversity, family law and economics, work and family issues, family crises, research methods, and the delivery of human services to families. As part of the required research course, all students design a study, collect data, prepare, and present an empirical research project prior to graduation.

Family Science graduates are the next generation of investigators, practitioners, and policy leaders who can tackle the complex health challenges facing families. The major prepares students for many career paths including family therapy, public health, family life education, social work, law, policy analysis, human services, nursing, and family mediation. A wide variety of employment opportunities exist for Family Science graduates in direct service and management positions in government, non-profit, and private agencies. The major also provides excellent preparation for graduate study in family science, public health, marriage and family therapy, social work, professional schools such as medicine, nursing, dentistry and law, psychology, human resource management, and other social science disciplines.

Courses offered by this department are listed under the acronym **FMSC**.

Catalog Program Requirements. Please click on the help bubble for more specific information about formatting requirements.

All students must earn a grade of "C-" or better in all courses applied toward completion of the major.

Course	Title	Credits
Required Courses - Major Subject Area (45 Credits)		
SPHL100	Foundations of Public Health	3
FMSC110	Families and Global Health	3
FMSC260	Couples, Marriage, and Families: Intimate Relationship Across the Life Course	3
FMSC302	Research Methods in Family Science	3
FMSC310	Maternal, Child and Family Health	3
FMSC330	Family Health: Health Happens in Families	3
FMSC332	Children in Families	3
FMSC340	Mental Health and Healing in Families	3
FMSC374	Working with Diverse Families in Public Health Services	3
FMSC381	Family Inequality	3
FMSC383	Health and Human Services Delivery and Evaluation	3
FMSC432	Adult Development and Aging in Families	3
FMSC477	Internship and Analysis in Family Science	3
FMSC487	Family Law	3
FMSC431 or FMSC460	Family Crises, Emergencies and Interventions Violence in Families	3
Required Courses - Department Electives		12
Two (2) 100-200 level FMSC courses (6 credits)		
Two (2) 300-400 level FMSC courses (6 credits)		
Additional Courses Required of All Majors		
Select one of the following social sciences general courses:		3
PSYC100	Introduction to Psychology	
SOCY100	Introduction to Sociology	
SOCY105	Understanding Contemporary Social Problems - Frameworks for Critical Thinking and Strategies for Solutions	

Select one of the following statistics general courses:

3

EDMS451	Introduction to Educational Statistics	
STAT100	Elementary Statistics and Probability	
Select one of the following communication general courses:		3
COMM107	Oral Communication: Principles and Practices	
COMM200	Critical Thinking and Speaking	
INAG110	Oral Communication	
Select one of the following economics general courses:		3
FMSC290	Family Economics	
ECON200	Principles of Microeconomics	
ECON201	Principles of Macroeconomics	
Total Credits		69

Sample plan. Provide a term by term sample plan that shows how a hypothetical student would progress through the program to completion. It should be clear the length of time it will take for a typical student to graduate. For undergraduate programs, this should be the four-year plan.

See attached pdf for Family Science Undergraduate four-year sequence.

List the intended student learning outcomes. In an attachment, provide the plan for assessing these outcomes.

Learning Outcomes

Students evaluate policy and programmatic interventions to address social and behavioral factors that influence family well-being.

Students demonstrate the principles of cultural competence that shape the experiences and disparities of vulnerable families and populations.

Students create a hypothesis, conduct research, prepare data and present a research project that addresses a significant issue of family well-being.

Students demonstrate basic knowledge of family theories and apply the knowledge to diverse contexts, including experientially in the required workshop.

Students analyze and critique the range of social structures and systems including health, legal, and economic that affect family well-being.

Program Modification Information

Impact on current students. It should be specifically acknowledged that students enrolled in the program prior to the effective date of any curriculum change may complete their program under the old requirements if they wish. The courses required must remain available, or suitable substitutions specifically designated.

There is no impact on current students as degree requirements for the undergraduate program in the Department of Family Science will not change.

Linked Programs

Indicate in the space below all programs to which this program is formally linked (e.g., approved combined bachelor's/master's programs, dual master's programs, or joint-programs with other universities). If the proposed modification will affect the linked program, provide as an attachment the new curriculum for each arrangement and provide supporting correspondence from the director of the linked program.

This program is not formally linked to any existing programs.

Renaming Program

Provide a rationale for renaming the program.

The Department of Family Science is requesting a change in the current degree name, Bachelor of Science in Family Science, to a Bachelor of Science in Family Health. This request comes after discussing the major name change with current undergraduate students and recent graduates, all of whom are supportive of this change. We have had a significant reduction in FMSC majors, which is attributed in large part to the addition of the Public Health Science degree program that is also offered in the School of Public Health. In Spring 2012, the FMSC student population totaled 410 students. By 2022, we had 187 students, a 54% decline that has been rapid since the PHSC program began accepting students into its College Park-based program.

Significant thought and assessment have gone into deciding to embark on a name change. Over 20 undergraduates, including the Family Science undergraduate council, were interviewed in 2022, and the majority indicated that a version of "family health" is preferable to "family science." In fall 2024, we again surveyed 15 students, both current majors and other non-major students, about the appeal of "family health," and we received unanimous praise for the renaming. Family Science faculty completed an anonymous vote, and the renaming passed with a unanimous vote as well.

The Family Science undergraduate program is the only program in the School of Public Health that does not feature the word "health" in its title. Many students do not understand that it is a viable and strong choice for a public health major. More broadly, many students ask, "what is family science?", which suggests that the field itself is not well-defined.

In fact, as an interdisciplinary field of study, Family Science is over a century old and linked closely to the growth of home economics, consumer sciences, and human development programs in land grant universities in the United States. Our faculty and students are in the unique position to

work within the first – and one of the three – Family Science programs in an accredited School of Public Health. We believe that the field of public health shares a mission for applied scholarship and practice, and that “health”, when combined with “family,” provides for a one-of-a-kind, cutting-edge undergraduate program.

Changing the Family Science major to Family Health does not change the essence or learning outcomes of the degree. Rather, it brings the name to the 21st century definitions of the work we train our students to do. It is a more concrete, tangible focus on the nexus of families and health, and this name will convey such a focus to students. We believe that the Family Health program will distinguish itself from - and integrate well with - Public Health Science and Public Health Practice, as well as the new Global Public Health major. This name change will signal to students that the program is firmly situated in the domain of public health education and training, as well as acknowledging our interdisciplinary legacy as a non-traditional public health undergraduate focus.

We have examined the Major names of bachelor degrees at other USM institutions, Morgan State University, and St. Mary’s College. No similar Major name exists. The closest two are one at Towson that offers a Bachelor of Science in Family and Human Services and a Bachelor of Science in Nursing from the Family and Community Health Department. As can be seen, neither are Bachelor of Science degrees in Family Health. We are not proposing any curriculum changes to our current degree, simply a name change.

Important to this proposal is the impact on currently enrolled students. Given that the changes proposed are simply in name alone, these students will not be impacted. Course numbering and sequence will remain the same making the transition as seamless as possible.

Supporting Documents

Attachments

EPIB_Support_Letter-for-FMSC.pdf
 Sapkota_FMSC_support_GEOH_11_18_24.pdf
 PHSC Support Letter.pdf
 BCH name change FMSC.pdf
 scan_lushniak_2024-11-25-11-03-27.pdf
 KNES support letter.pdf

Reviewer Comments

Nicole Cousin-Gossett (cgossett) (Thu, 21 Nov 2024 15:55:29 GMT): Rollback: please add suggestions from the SPH VPAC/PCC committee and letters of support

Key: 549

Program Change Request

Date Submitted: 11/26/24 9:36 am

Viewing: **549 : Family Health Science Major**

Last approved: 05/13/22 8:11 am

Last edit: 01/17/25 9:32 am

Changes proposed by: Julia Steinberg (jrsteinb)

Catalog Pages Using this Program

[Family Science Major](#)

Proposed Action [Rename Program](#) ~~Curriculum Change~~

Program Name

In Workflow

1. D-FMSC PCC Chair
2. D-FMSC Chair
3. SPHL Curriculum Manager
4. SPHL PCC Chair
5. SPHL Dean
6. Academic Affairs Curriculum Manager
7. Senate PCC Chair
8. University Senate Chair
9. President
10. Chancellor
11. MHEC
12. Provost Office
13. Undergraduate Catalog Manager

Approval Path

1. 11/18/24 6:43 pm
Kevin Roy (kroy):
Approved for D-FMSC PCC Chair
2. 11/18/24 6:52 pm
Mia Smith-Bynum (msbynum):
Approved for D-FMSC Chair
3. 11/19/24 1:05 pm
Jennifer Bachner (jbachner):
Approved for SPHL Curriculum Manager

4. 11/21/24 10:55 am
Nicole Cousin-
Gossett (cgossett):
Rollback to Initiator
5. 11/26/24 3:17 pm
Kevin Roy (kroy):
Approved for D-
FMSC PCC Chair
6. 11/26/24 3:41 pm
Mia Smith-Bynum
(msbynum):
Approved for D-
FMSC Chair
7. 11/26/24 4:37 pm
Nicole Cousin-
Gossett (cgossett):
Approved for SPHL
Curriculum
Manager
8. 11/26/24 4:37 pm
Nicole Cousin-
Gossett (cgossett):
Approved for SPHL
PCC Chair
9. 11/26/24 4:37 pm
Nicole Cousin-
Gossett (cgossett):
Approved for SPHL
Dean
10. 01/31/25 3:56 pm
Michael Colson
(mcolson):
Approved for
Academic Affairs
Curriculum
Manager
11. 02/07/25 11:07 am
Wendy Stickle
(wstickle): Approved
for Senate PCC Chair

History

1. Aug 5, 2019 by clmig-jwehrheim
2. Aug 20, 2019 by William Bryan (wbryan)
3. Oct 16, 2019 by William Bryan (wbryan)
4. May 13, 2022 by Kevin Roy (kroy)

Family Health Science Major

Program Status Active

Effective Term Fall 2025

Catalog Year 2025-2026 ~~2022-2023~~

Program Level Undergraduate Program

Program Type Undergraduate Major

Delivery Method On Campus

	Department
Departments	Family Science

	College
Colleges	School of Public Health

Program/Major Code 1305F

MHEC Inventory Program Family Science

CIP Code 190707 - Family and Community Services.

HEGIS 130500

MHEC Recognized Area(s) of Concentration

Degree(s) Awarded

Degree Awarded
Bachelor of Science

If other, new
degree award:

Proposal Contact

[Kevin Roy \(kroy@umd.edu\)](mailto:kroy@umd.edu), [Julia Steinberg \(jrsteinb@umd.edu\)](mailto:jrsteinb@umd.edu) ~~Kevin Roy, 5-6348,~~
~~kroy@umd.edu~~

Proposal Summary

The Department of Family Science is requesting ~~We propose a~~ change ~~revision to the~~
~~Undergraduate curriculum~~ in the current degree name, Bachelor of Science in Family Science,
to a Bachelor of Science in Family Health. Department of Family Science. Students will be
required to complete 69 credits for the major, and will take new courses in mental health, skill
development in working with diverse families, and global publichealth. This request comes
revision raises the quality of undergraduate programming in response to the significant
reduction ~~the Department of Family Science and aligns the Department more closely with~~
~~other undergraduate programs~~ in FMSC majors, which is attributed in large part to the addition
of the ~~the School of~~ Public Health Science degree program that is also offered in the School of
Public Health. In Spring 2012, the FMSC student population totaled 410 students. By 2022, we
had 187 students, a 54% decline that has been rapid since the PHSC program began accepting
students into its College Park-based program.

~~The revised Family Science Undergraduate program will be a more attractive option for a major~~
~~to students atUMD.(PCC Log Number~~ 24042 ~~21116)~~

Program and Catalog Information

Provide the catalog description of the proposed program. As part of the description, please indicate any areas of concentration or specializations that will be offered.

The Department of Family Science promotes the physical, mental, and social well-being of all families in order to eliminate the burden of disease and health disparities, and to foster resilience and social justice. As one of the only Family Science departments in a school of public health in the US, the undergraduate program is uniquely positioned to train students in the study of family health. Faculty bring the synergies of multiple disciplines, including family science, couple and family therapy, human development, maternal and child health, psychology, epidemiology, and economics, to enhance family health and well-being.

The curriculum focuses on individual and family development over the life course, examining social, cultural, economic, and historical trends that affect family functioning, and their physical and mental health. Students learn to describe, explain, and improve the quality of family life through education, applied research, legal and policy analysis, and human services program management. The major offers excellent training in scientific methods, including data analyses, application, and communication. Required coursework examines challenges to family health, diverse families, mental health and trauma, global health, child/family development, maternal and child health, sexual and reproductive health, social inequality and health disparities, sexual and gender diversity, family law and economics, work and family issues, family crises, research methods, and the delivery of human services to families. As part of the required research course, all students design a study, collect data, prepare, and present an empirical research project prior to graduation.

Family Science graduates are the next generation of investigators, practitioners, and policy leaders who can tackle the complex health challenges facing families. The major prepares students for many career paths including family therapy, public health, family life education, social work, law, policy analysis, human services, nursing, and family mediation. A wide variety of employment opportunities exist for Family Science graduates in direct service and management positions in government, non-profit, and private agencies. The major also provides excellent preparation for graduate study in family science, public health, marriage and family therapy, social work, professional schools such as medicine, nursing, dentistry and law, psychology, human resource management, and other social science disciplines.

Courses offered by this department are listed under the acronym **FMSC**.

Catalog Program Requirements. Please click on the help bubble for more specific information about formatting requirements.

All students must earn a grade of "C-" or better in all courses applied toward completion of the major.

Course	Title	Credits
Required Courses - Major Subject Area (45 Credits)		
<u>SPHL100</u>	Foundations of Public Health	3
<u>FMSC110</u>	Families and Global Health	3
<u>FMSC260</u>	Couples, Marriage, and Families: Intimate Relationship Across the Life Course	3

Course	Title	Credits
FMSC302	Research Methods in Family Science	3
FMSC310	Maternal, Child and Family Health	3
FMSC330	Family Health: Health Happens in Families	3
FMSC332	Children in Families	3
FMSC340	Mental Health and Healing in Families	3
FMSC374	Working with Diverse Families in Public Health Services	3
FMSC381	Family Inequality	3
FMSC383	Health and Human Services Delivery and Evaluation	3
FMSC432	Adult Development and Aging in Families	3
FMSC477	Internship and Analysis in Family Science	3
FMSC487	Family Law	3
FMSC431	Family Crises, Emergencies and Interventions	3
or FMSC460	Violence in Families	
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Two (2) 100-200 level FMSC courses (6 credits)		
Two (2) 300-400 level FMSC courses (6 credits)		
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SOCY105	Understanding Contemporary Social Problems - Frameworks for Critical Thinking and Strategies for Solutions	
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STAT100	Elementary Statistics and Probability	
Select one of the following communication general courses:		3
COMM107	Oral Communication: Principles and Practices	
COMM200	Critical Thinking and Speaking	

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INAG110	Oral Communication	
Select one of the following economics general courses:		3
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ECON200	Principles of Microeconomics	
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Total Credits		69

Sample plan. Provide a term by term sample plan that shows how a hypothetical student would progress through the program to completion. It should be clear the length of time it will take for a typical student to graduate. For undergraduate programs, this should be the four-year plan.

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Students analyze and critique the range of social structures and systems including health, legal, and economic that affect family well-being.

Program Modification Information

Impact on current students. It should be specifically acknowledged that students enrolled in the program prior to the effective date of any curriculum change may complete their program under the old requirements if they wish. The courses required must remain available, or suitable substitutions specifically designated.

There is no impact on current students as degree requirements for the undergraduate program in the Department of Family Science will not change. ~~The impact on current students will be minimal. Current studies can finish the program under current requirements. They will be able to select new courses as electives for the major, which will expand the opportunities to engage in issues such as mental health, maternal and child health, and skill development for working with diverse families. Specifically, current students will take new versions of courses and receive credit for their completion, under their current requirements.~~

Linked Programs

Indicate in the space below all programs to which this program is formally linked (e.g., approved combined bachelor's/master's programs, dual master's programs, or joint-programs with other universities). If the proposed modification will affect the linked program, provide as an attachment the new curriculum for each arrangement and provide supporting correspondence from the director of the linked program.

This program is not formally linked to any existing programs.

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Provide a rationale for renaming the program.

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Important to this proposal is the impact on currently enrolled students. Given that the changes proposed are simply in name alone, these students will not be impacted. Course numbering and sequence will remain the same making the transition as seamless as possible.

Supporting Documents

Attachments

[FMSC UG revision modelppt.pdf](#)

[Appendix 2 Old New Curriculum Comparison.pdf](#)

[Appendix 3 FMSC four year plan revised 522.pdf](#)

[Appendix 4 University of Maryland, College Park Mail - Re FMSC revision to major proposal update.pdf](#)

[EPIB Support Letter-for-FMSC.pdf](#)

[Sapkota FMSC support GEOH 11 18 24.pdf](#)

[PHSC Support Letter.pdf](#)

[BCH name change FMSC.pdf](#)

[scan lushniak 2024-11-25-11-03-27.pdf](#)

[KNES support letter.pdf](#)

Administrative Documents

Reviewer

Comments

Nicole Cousin-Gossett (cgossett) (11/21/24 10:55 am): Rollback: please add suggestions from the SPH VPAC/PCC committee and letters of support



Proposal for the Change in UMD Policy X-3.03(A) on Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment

PRESENTED BY Information Technology (IT) Council, Chair: Jeffery Klauda

REVIEW DATES SEC – February 21, 2025 | SENATE – March 6, 2025

VOTING METHOD In a single vote

RELEVANT POLICY/DOCUMENT University of Maryland Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment (X-3.03(A))

NECESSARY APPROVALS Senate, President

ISSUE

In January 2024, a proposal was submitted to the Senate Executive Committee related to an update to the University of Maryland Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment. The proposal noted that the last update to this policy was August 1991 and there have been significant changes in telecommunications equipment such as a change from phone lines to Voice of IP. Later in February, the SEC voted to charge the IT Council to review the proposal to update the policy by considering similar policies at Big 10 institutes, consultation with the Division of Information Technology, changes to outdated elements of the policy, align the policy to current practices related to telecommunication service acquisition at UMD, consider how this policy intersects and overlaps with existing policies (cell phones and software), and thinking forward to future changes in technology.

RECOMMENDATION(S)

The IT Council recommends that the updated Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment, as attached herein, be approved.

COMMITTEE WORK

The IT Council began investigating changes in this policy in April 2024. A sub-committee was charged with working on the policy review and its charge from the SEC (Pamela Duffy (Chair), Harrison Bauman (member), Michelle Appel (member) and Dawn Roy(member)). This sub-committee met in late June to divide up the load in updating the policy. During July, committee members reviewed existing policies at Big10 institutes to serve as a basis for this updated policy.

An update to the IT Council was presented in the September 9th meeting by Pamela Duffy. Pamela summarized the review of other institute policies which merged their telecom policy to include broader network infrastructure and information technology policies. The committee spent this month updating and developing a draft for this policy.

The draft of the updated policy was reviewed by the Office of General Council October and an initial draft was presented to the IT Council on November 11th. Based on review of similar policies at Big10 institutions, the policy was updated with a clear purpose and a 'definitions' section. The IT Council discussed the updated policy and suggested that the language should emphasize that this is related to wireline telecommunications phones only (not cellphones) and cross reference the cell phone policy. The sub-committee finalized the changes to the proposed policy update in November.

At the December 9th meeting of the IT Council, an updated policy with the changes was presented and discussed. This was voted by the IT Council and the IT Council voted unanimously to recommend the revised policy be approved by the SEC and eventually the full senate.

ALTERNATIVES

The Senate could choose not to approve these recommendations. However, doing so would not align to current telecommunications technology and acquisition procedures at UMD.

RISKS

There are no risks to the University in adopting these recommendations.

FINANCIAL IMPLICATIONS

There are no financial implications for this change in policy.



Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment - UMD Policy X-3.03(A)

2024-2025 Committee

Jeffrey Klauda (Chair)
Harrison Bauman (Graduate Student)
Abhinav Bhatele (Enabling Research Working Group Chair)
John Bono (Faculty)
Jennifer Boone (IT Security Advisory Committee Chair)
Zachary Braunstein (Undergraduate Student)
David Dahl (Ex-Officio - Dean of Libraries Rep)
Mia Hinkle (Exempt Staff)

Jeffrey Hollingsworth (Ex-Officio - VP IT/CIO)
Kee-Young Moon (Faculty)
Derek Richardson (Learning Technology Working Group Chair)
Katherine Russell (Enterprise Systems Working Group Chair)
Dai-An Tran (Infrastructure Working Group Chair)

Date of Submission

January 31, 2025

BACKGROUND

The goal of the IT Council for the last several years has been to update existing policies that require changes based on policies that were developed with outdated practices. For the 24-25 AY, the IT Council decided to focus on the Telecommunication Services and Equipment Policy at the April 8th, 2024 meeting.

In January 2024, the IT Council submitted a proposal to the Senate Executive Committee (SEC) to update the Telecommunication Services and Equipment Policy related to the acquisition of telecommunications services and equipment. Specifically, the UMD policy on Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment, X-3.03(A), has not been updated in over 30 years. The types of telecommunications services and equipment and the means of acquiring them have changed substantially in that period. For example, the current policy covers the procurement of obsolete and infrequently used devices and services such as modems, pagers, and facsimile machines.

On February 21st, 2024, the SEC officially charged the IT Council to review UMD Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment (X-3.03[A]) (Senate Document #23-24-28). This outlined 13 items to review and focus on developing an updated policy.

COMMITTEE WORK

The IT Council began investigating changes in this policy in April 2024. A sub-committee was formed from volunteers on the IT Council. At the May meeting, this sub-committee was officially charged to work on the policy review and its charge from the SEC: (Pamela Duffy (Chair), Michelle Appel (Member), Dawn Hicks Roy (Member), Harrison Bauman (Member), Sandra Morales-Hermann (DIT Representative)). The sub-committee met on June 27th to discuss the policy updates. The committee focused on all telecommunications equipment and services impacted by advances in technology since the current policy was approved in August 1991. In compliance with

the UMD Senate Charge, the sub-committee reviewed the current UMD policy along with the policies at several Big 10 and other peer universities. Sub-committee members were assigned policies from several universities for review, including telecommunications policies at the University of Illinois-Champaign Urbana, Indiana University – Bloomington, the University of Iowa, University of Michigan, Michigan State University, Northwestern University, Ohio State University, Pennsylvania State University, Purdue University, Rutgers University – New Brunswick, and the University of Southern California as examples.

The members communicated findings asynchronously during the summer of 2024. With the policy review findings, the sub-committee convened on September 4th to discuss the findings and work on the policy updates. Some universities (e.g., Pennsylvania State University and Purdue University) merged policies related to acquiring telecom services and equipment under financial or contracts and leasing policies.

The sub-committee found common themes addressing the dynamic nature of telecommunications and defining terms that may not be well understood by everyone subject to the policy. Policy updates address outdated terminology and references to obsolete technology by limiting mention of specific "current" technologies and using more generic terms such as "voice, video, and data transmission services." The sub-committee also used "including, but not limited to," to create a policy that will not be quickly obsolete. Definitions of terms are included in the new section II. Definitions.

The sub-committee presented its findings and recommendations to the IT Council at the September 9th meeting. Those recommendations included

- not merging the policy with broader UMD policies to avoid the potential loss of telecommunications-specific details in such a merger,
- creation of new sections (Purpose, Definitions, and References) to make the policy more user-friendly for impacted university employees and departments,
- replacing outdated terminology.

In September, the sub-committee developed the draft of the updated policy and sent it to the Office of General Counsel for review in October. On November 11th, the initial draft of the policy was presented to the IT Council for review. Taking council questions and comments into consideration, final updates of policy, including emphasizing wireline telecommunications (not cellphones), cross-referencing the cellphone policy, correction of terminology and department names, were completed, and the policy was presented for a council vote at the December 9th IT Council meeting. After a final review, the IT Council voted unanimously to approve and recommend that the revised policy be approved by the SEC and eventually the full Senate

RECOMMENDATIONS

On December 9, 2024 the IT Council voted unanimously to approve and recommend that the revised policy be approved by the SEC and eventually the full Senate

APPENDICIES

Appendix 1 – Charge from the Senate Executive Committee
Appendix 2 – Proposed Redlined version of changes to the Policy



Request to Review University of Maryland Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment (X-3.03[A]) (Senate Document #23-24-28)

IT Council | Chair: Jeffrey Klauda

The Senate Executive Committee (SEC) and Senate Chair Jarzynski request that the IT Council review the University of Maryland Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment (X-3.03[A]).

Specifically, the IT Council should:

1. Review the University of Maryland Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment ([X-3.03\[A\]](#)).
2. Review similar policies and procedures at Big 10 and other peer institutions.
3. Consult with a representative of the Division of IT.
4. Consult with the University Senate on preliminary directions.
5. Consider whether the policy aligns with current practices related to telecommunication service acquisition at the University.
6. Consider whether there are outdated elements of the policy that should be removed.
7. Consider the definition and examples of telecommunications equipment while making note of the recent update to policies X-3.06(A) and X-3.01(A).
8. Consider what is under the purview of the Division of Information Technology and what is under the purview of individual units.
9. Consider procedures when third party entities are needed to install and be operational in University facilities.
10. Consider how this policy intersects and overlaps with existing policies for related technologies such as software.
11. Consider to include relevant equipment and technologies not included and/or recommend where policies elsewhere might be appropriate.
12. Consider whether the language in the policy should be broadened to accommodate any future changes in technology.
13. Consult with a representative of the Office of General Counsel on any proposed changes to the policy.
14. If appropriate, recommend whether the policy should be revised and if so, provide suggested revisions.

We ask that you submit a report to the University Senate Office no later than **December 6, 2024**. If you have questions or need assistance, please contact the University Senate Office, senate-admin@umd.edu.

Appendix 2

Tracked Draft

Policy and Procedures Concerning the Acquisition of Telecommunication Services and Equipment - UMD Policy X-3.03(A)

I. Policy

It is the policy of ~~UMCP~~the University of Maryland College Park (“UMD” or “University”) that all acquisition by purchase, lease, or rental of voice, data, and Internet communications equipment must have the prior review and endorsement of ~~Telecommunication Services, Department of Communication Services.~~ ~~Telecommunication Services has~~the UMD Division of Information Technology which holds such procurement authority approval for all University telecommunications equipment including, but not limited to, ~~telephones, modems, and facsimile machines, radios, pagers, satellite up: voice, video, and down links, microwave equipment, etc.~~data transmission services, including telephone, internet, email, and VoIP systems, whether or not such ~~machines or~~ equipment or systems interface with the existing ~~telephone system.~~UMD voice and data networks. All frequencies ~~as~~ assigned by the FCC are the property of the University and are held by the ~~Department of Communication Services.~~Division of Information Technology.

II. Definitions

- a. “Department Representatives” are individuals authorized to review detailed service reports for their department. They coordinate and assist with voice and networking services (University of Maryland, 2024).
- b. “Telecommunications” refers to all voice, video, and data transmission services, including telephone, internet, email, and VoIP systems.
- c. “Telecommunications Equipment” includes devices and systems that transmit, receive, or process information electronically to facilitate communications. Examples include, but are not limited to: voice, video, and data transmission services, including telephone, internet, email, and VoIP systems.
- d. “User” includes any individual who uses the University’s telecommunications resources, including employees, students, contractors, and visitors.

III. Unauthorized Changes

Proper functioning of ~~the telephone system~~telecommunication systems is integral to the efficient operation of every aspect of ~~UMCP~~the University. This operation is the responsibility of ~~Telecommunication Services~~the Division of Information Technology. In order to protect the ~~system~~University's telecommunication systems and its users, any unauthorized equipment or wiring which interfaces with the ~~UMCP telephone system~~University's telecommunication systems shall be removed immediately by ~~Telecommunication Services~~the Division of Technology at the sole risk and expense of the owner of the unauthorized equipment. Any damage to the ~~system~~University's telecommunication systems shall be reimbursed by the owner of the unauthorized equipment.

IV. Acquisition Procedures for ~~On-Campus~~UMD Users

- a. ~~Telecommunication Services~~The Division of Information Technology shall review all proposed acquisitions from the standpoint of compatibility with existing equipment and systems, ~~service ability~~serviceability, cost, durability, practicality, and other factors.
- b. Moves, changes, additions and deletions shall be performed by ~~Telecommunication Services~~the Division of Information Technology or authorized vendors. Anyone making unauthorized moves and changes which result in damage to equipment or disruption of service shall be charged the repair fee to correct the damage.
- c. Departments requesting services or equipment must ~~complete the Telecommunication Voice Service Equipment Request Form and forward it to Telecommunication Services. Additional procedures and information concerning the completion of the form are found in the Campus Form Book.~~work with the department representative to submit a request at **UMD Network and Telecommunications**.

V. Acquisition Procedures for Non-University Users

- a. A non-University entity wishing to be connected to the University by ~~telephone~~ must ~~work with a University department to coordinate its needs through that department. Telecommunication Services may not connect any telephone lines or equipment without a request from a University department. The University department accepts financial responsibility for the line and equipment.~~voice or data networks must work with the Division of Information Technology to negotiate a connection agreement and may not proceed with the connection until the agreement is signed by both UMD and the other party.

VI. ~~Once agreement is reached with a University department, the non University entity should contact the telephone company for services to be brought to the Communication Services Building. Telecommunication Services will proceed with the connection to a building on campus once a request is filed by a department.~~ References

University of Maryland, Division of Information Technology. (2024, August 12).

Department representatives, business managers and LAN administrators - - IT Service Desk.

https://itsupport.umd.edu/itsupport?id=kb_article_view&sysparm_article=KB0012421

UMD: University policies: Policy Number: X-3.06(A) University of Maryland Policy on University Funded Cellular Devices and Service, UMD. (2023, December 18).

<https://policies.umd.edu/miscellaneous-policies/university-of-maryland-college-park-policy-on-university-funded-cellular-telephones-and-service>

b.



A Special Rule for a Right of First Reading for Items Requiring a Vote

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DESCRIPTION OF ISSUE

Recent senate meetings have included, as new business, proposed resolutions on important issues that are appropriate for senate consideration and public statement. The wording of those resolutions is critical to the process of each senator’s decision on whether or not to support the resolution. Thoughtful review and consideration would benefit from having the resolution in writing before the vote is taken, with time to make an informed decision, contemplate potential amendments, and discuss the item with a senator’s constituency.

DESCRIPTION OF CHANGE YOU WOULD LIKE TO SEE

The senate should adopt, under the relevant provision in Roberts Rules, a Special Rule allowing for the right of a first reading. This would call for any resolution or motion that will be put to a vote of the senate to be included in written form in the materials provided to senators before the meeting at which the vote will be taken.

SUGGESTION FOR HOW YOUR PROPOSAL WOULD BE PUT INTO PRACTICE

The senate could adopt this proposal by voting in favor of the following motion:

“The senate shall establish a Special Rule that items requiring a senate vote shall be provided in writing with the materials given to each senator before the meeting at which the vote will be taken. Any items brought as new business will be put over for action at the next meeting upon a call for deferral by any senator present, except that, if two-thirds of the senators present vote against such deferral, a vote may be taken on an item brought as new business at the same meeting where the item is brought as new business.”

ADDITIONAL INFORMATION

Special rules are a common practice under Roberts Rules (see Roberts Rules, 11th ed, pp. 15-17, and <https://jurassicparliament.com/special-rules-and-standing-rules-in-roberts-rules/>).

First (and sometimes even second) readings of substantial action are also a common practice in deliberative bodies that use parliamentary process (see <https://spu.edu/-/media/university-leadership/provost/documents/parliamentary-procedure-101-2022.ashx>).