University Senate Meeting

April 23, 2024

Senators and Deans

- Log in to **PointSolutions** on your mobile device or web browser (https://ttpoll.com).
- Enter the Session ID: **terps24**
- Click **Join Session**

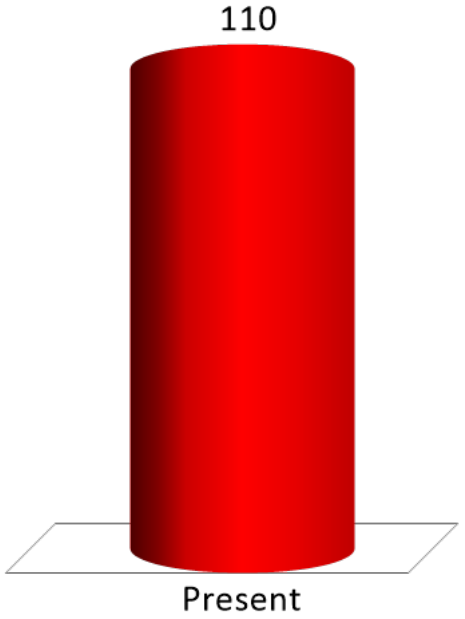
Go to **PointSolutions** on a mobile device or at https://ttpoll.com/

Session ID: terps24

Quorum: 109

Senators & Deans: Press 1 in PointSolutions to indicate that you are present for quorum purposes.

The meeting will start once we reach the Quorum number above.



1. Present

Agenda

1. Call to Order

Agenda

2. Approval of the April 3, 2024 Senate Minutes (Action)

Agenda

3. Report of the Chair

Report of the Chair – Committee & Council Volunteer Period

- There is still time to sign up to serve on one of our 10 Senate standing committees and councils for the upcoming academic year.
- You do not need to be a Senator to be a member of one of these committees or councils.

Report of the Chair – Committee & Council Volunteer Period

- Volunteer committee applicants interested in contributing to the University's shared governance policy development process or expanding their campus network and impacting real change in important pieces of University policy are welcome to apply!
- The University Senate offers a wide range of committees covering varying topics that will appeal to anyone interested in getting involved.

Report of the Chair – Committee Volunteer Period

- We appreciate all those who have already volunteered but we are still in need of graduate students, staff, and faculty volunteers. We also appreciate your encouragement of your constituency members to apply for committee membership.

Report of the Chair – Committee Volunteer Period

- The deadline to volunteer is **May 3rd.**
- If you are interested in volunteering, please go to the Senate website to submit a volunteer statement and pick your top three committee or council choices. Please describe your interest, as well as a few words about what you feel you can contribute.

Report of the Chair – Committee Volunteer Period

- The Senate's Committee on Committees will select volunteers to serve on each committee and will notify selected volunteers over the summer by July 15. Selected council volunteers will hear back in late summer.

Report of the Chair – Update on Remaining Senate Meetings

- This meeting is the final meeting for our outgoing Senators.
- I would like to thank all of the outgoing Senators for your work on the Senate and your commitment to shared governance.
- Your engagement on the Senate has provided valuable perspective for President Pines and the creation of and revisions to policies that will help shape the future of the University.

Report of the Chair – Update on Remaining Senate Meetings

- All of the outgoing Senators with a term of 2024 who are here, please use the Raise Hand feature under the Reactions option at the bottom of your Zoom window.
- Let's all give them a "virtual" round of applause for their service on the University Senate.

Report of the Chair – Update on Remaining Senate Meetings

2024 Outgoing Senators

Abby Jablonski
Adam Hopper
Adriane Fang
Aidan Sachs
Aiden Wechsler
Amanda Eason
Amol Deshpande
Amy Lang
Ana Martinez-Moreno
Andrea Lopez
Anna Petersen
Anne Raugh
Augustine Uzoigwe
Autumn Ballard
Bayley Marquez
Beyonne White-Tinsley
Blen Mulugeta
Brit Saksvig
Bryant Rivera Cortez
Carolyn Robbins
Charles Olson
David Neely
Diana Allos
Donald Bolger
Drew Baden
Ekaterina Viktorova
Elizabeth Lathrop
Ethan Vinodh
Foon Sham
Gideon Mark
Harshit Garg
Hassan Ibrahim
Heidi Scott
Hosam Fathy
Isabel Lloyd
Jaden Mikoulinskii
James McClellan
Jennifer Mesiner
Jessica O'Hara
Jessica Vitak
Joanna Wiley
Jonathan Moyle
Jordan Goodman
Jordan Sly
Joseph Criscuoli
Joseph Koivisto
Joshua Singer
Joshua Weiss
Julia Fox
Julius Fleming
Kaoutar Cheji
Karen Miranda
Karen Rennich
Keerti Das
Kelly Hovland
Loren Jones
Luke Rose
Mansoor Moaddel
Mark Austin
Mary Byrne
Melinda Baldwin
Mengxue Li
Michael O'Neill
Michael Keller
Michael Dougherty
Michel Boudreaux
Miriam Sharp
Nada Fadul
Namrata Ram-Andriessens
Natalie Taylor
Nethun Fernando Mahamalage
Nicole Garcia Diaz
Oscar Velasco
Patrick Kemp
Patrick O'Shea
Peter Jackson
Pranav Ramesh
Rance Cleaveland
Raphael Mazzone
Reese Artero
Ricardo Arevalo
Richard Ash
Ritvik Sahajpal
Robert Sprinkle
Roberton Williams
Rochelle Newman
Ross Salawitch
Rustam Biswas
Sarah Balcom
Sarah Oates
Sayan Bhattacharya
Scott Monnin
Sennur Ulukus
Seong-Ho Lee
Shapour Azarm
Shawna Weimer
Shulamit Frenkel
Sloane Barbre
Smrithan Ravichandran
Sougata Roy
Steve Halperin
Steven Miller
Steven Berit
Thi Nguyen
Thomas Goldstein
Thomas Hedberg
Ulric Bethel
Vishnu Kothagadi
Warren Dansou
Xiangbin Zeng
Zhi-Long Chen

Report of the Chair – Senate Transition Meeting

- The May 7th Senate Transition Meeting will include all continuing and incoming Senators and Deans. It will also be my last meeting as your Chair.
- On April 30th, continuing and incoming Senators, and Deans will receive the Zoom panelist invitations and the materials for the May 7th Transition Meeting. At that meeting, Jordan Sly will take over as your Senate Chair and the Senate will elect a new Chair-Elect.

Report of the Chair – Nominations Committee Slates

- All continuing and incoming Senators will receive the 2024 Nominations Committee Slates by the end of today, April 23rd.

- Please note, slates are only distributed to incoming and continuing members, outgoing Senators will not receive the slates.

Report of the Chair – Nominations Committee Slates

- All continuing Senators, please review the slates before our next Senate meeting on May 7th.

- We will be holding elections for the next Chair-elect and afterwards distributing a survey for elections of the Senate's elected committees and councils.

Agenda

4. PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

- The College of Information Studies (also known as the iSchool) proposes to change its name to the College of Information.
- The College last changed its name in 2001, when it changed from the College of Library and Information Services to the College of Information Studies. Since that time, there has been substantial growth in the mission, research, educational programs, and size of the College.

PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

- Over the last decade, the College has engaged in issues such as technology and policy for digital accessibility, sociotechnical design for providing privacy, co-design of information technology for specific populations including children and older adults, protecting people from mis-and disinformation, and the ethical application of artificial intelligence and machine learning by both the private and public sectors.

PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

- The current name “Information Studies” no longer captures the College’s rich set of educational and research activities, particularly the college’s applied and practice-centered endeavors.

PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

- Adopting this name would also align the College with the other 53 iSchools in North America, among which “Information” is the most commonly used name.
- The College has socialized the name change with alumni, faculty, staff, students, College Advisory Board, UMD Senior Administration, Deans at UMD, and the UMD Office of Marketing and Communications; the proposal for the name change was met with strong support.

PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

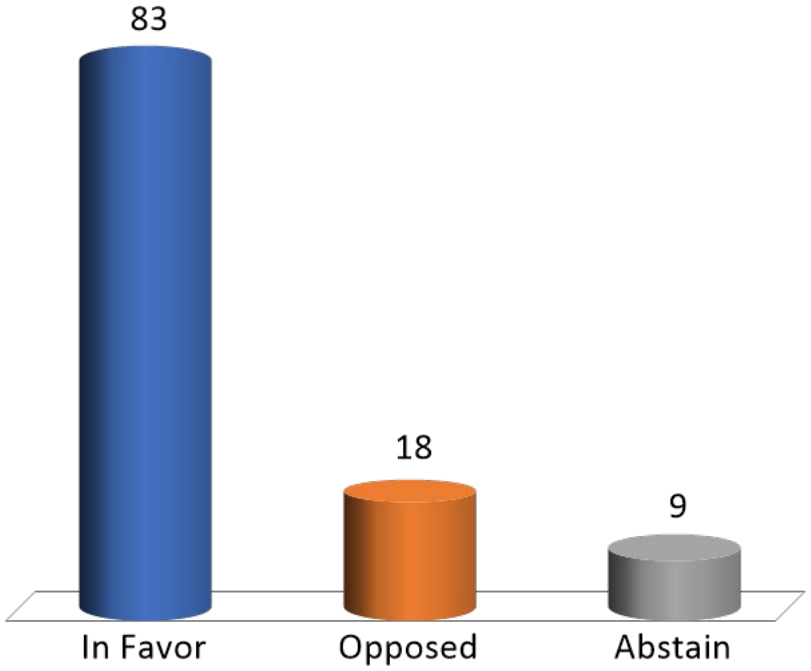
- The proposal was approved by the Senate Programs, Curricula, and Courses Committee at its meeting on March 1, 2024.
- The Program, Curricula, and Courses Committee moves that the proposal to rename the College of Information Studies to the College of Information be approved.

Agenda

4. PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

PCC Proposal to Rename the "College of Information Studies" to "College of Information" (Senate #23-24-29) (Action)

1. In Favor
2. Opposed
3. Abstain



Agenda

5. **APAS Report:** Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11)

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

- In September 2021, the Senate Executive Committee (SEC) received a proposal regarding the final exam provision in the policy on the Conduct of Undergraduate Courses and Student Grievance Procedure.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- The proposal said that the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure, Policy V-1.00(A), sole reliance on mandatory final exams limits student assessment methods by restricting instructor autonomy to determine which method is best for their course and discipline.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

- It suggested a review of the final exam provision in the policy to consider eliminating the mandatory final exam requirement. Additionally, the proposal included a suggestion of a 10% limit on the amount of assessments assigned to students during the last week of classes to prevent overburdening students at the end of the semester.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- The APAS committee completed its review of the proposal, submitting its report in May 2023.
- At the September 6th, 2023 Senate meeting, the committee's findings were presented, prompting the Senate to request further clarity in proposed policy revisions.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- Subsequently, the committee began by refining the revised policy language, including clarifications on terms like "the last week of classes."

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

- The committee also discussed specific types of alternative assessments to ensure the inclusion of various academic degrees' modalities of instruction and assessment.
- Additional examples were added; although the list of examples provided is not exhaustive, the examples will help illustrate the types of end-of-semester assessments considered as alternative assessments.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- It was recognized that more feedback was needed about the overall policy revisions. A special-order presentation was given at the November 1, 2023 Senate meeting, using straw poll questions to gather additional feedback.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

- This information helped focus the committee's work on the proposed policy revisions. The poll results indicated strong support for the proposed policy changes including the removal of the mandatory final exam requirement and the need for a limit on assessments due during the last week of classes.
- There were mixed results about the proposed percentage value of a 10% limit on the work due in the last week of classes.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- Based on the Senate's feedback, the committee had extensive deliberations about considering changing the proposed percentage limit and the merits of a 10% limit.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

- To better evaluate the percentage limit, additional peer institution policy data was reviewed to examine options of how other institutions address end of semester assessment limitations. The committee also sought feedback from a representative with the Teaching and Learning Transformation Center (TLTC) and from a group of undergraduate students with a variety of majors and years at the university.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- Key points from this new information was that a 10% limit on work due during the last week of classes is a reasonable amount if a final exam is given. If no final exam is given, projects due in the last week greater than 10% are acceptable, if the project is assigned earlier in the semester.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- In the consideration of the new data, committee members strongly agreed that maintaining the 10% limit on the work due in the last week of classes was important and reasonable. It was also determined that relaxing the 10% limit on projects due in the last week of classes is acceptable if the project is assigned by the end of the 9th week of classes and there is no final exam given.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- The committee chose the deadline an alternative assessment must be assigned by factoring in the registrar's "Drop Period" end date. This deadline would allow students to make an educated decision about the entirety of the expected workload at the end of the semester.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

Based on these discussions the following decision points were used when drafting the proposed policy language:

- Removal of a mandatory final exam requirement if unit level guidelines do not require them
- Any final exams given must be held during finals week.
- A 10% limitation on work due in the last week of classes if a final exam is given.
- If no final exam is given, alternative assessments greater than 10% of the grade may be due during the last week of classes or during finals week so long as it is assigned by the end of the 9th week of classes.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

- Committee members appreciated the updated proposed policy language because it addresses concerns from the Senate, students, and faculty by allowing faculty the flexibility to determine whether to administer a final exam or an alternative assessment, preventing the overburdening of students in the last week of classes, and avoiding the complexity of the other policy proposal options considered.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure
(Senate Document #21-22-11) (Action)

- The APAS Committee recommends that the proposed revisions to the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Policy [V-1.00(A)], as shown in the report, be accepted.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

c. ~~There shall be a final examination and/or assessment in every undergraduate course, unless written permission is granted by the unit head.~~ **Final examinations worth more than 10% of the course grade shall be administered during the final examination period when one is established and published by the Office of the University Registrar. Unit-level guidelines may require that specific courses administer final exams. When a final examination period is scheduled, no final examinations shall be administered on Reading Day or during the last week of classes, defined as the final seven calendar days of the semester ending on the "Last day of classes" published in the academic calendar.**

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

c. When a final examination is administered during finals week, no exams or alternative assessments worth more than 10% of the course grade may be due or administered during the last week of classes.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

c. If a course has no final examination administered during the final examination period, alternative end-of-semester assessments (e.g., term papers, final projects, presentations, performances, lab practicals) worth more than 10% of the course grade may be due during the last week of classes, if detailed expectations for the assessments are provided by the end of the 9th week of classes. Alternatively, these end-of-semester assessments may be due during the time scheduled for the final exam of the course during the final examination period, but they may not be due on Reading Day.

APAS Report: Revision to the Final Exam Provision in the University of Maryland Policy on the Conduct of Undergraduate Courses and Student Grievance Procedure (Senate Document #21-22-11) (Action)

~~c. Each faculty member shall retain, for one full semester (either fall or spring) after a course is ended, the students' final assessments in the appropriate medium. If a faculty member goes on leave for a semester or longer, or leaves the university, the faculty member shall leave the final assessments and grade records for the course with the department chair, the program director, or the dean of the College or School, as appropriate.~~

d. Each faculty member shall retain, for one full semester (either fall or spring) after a course is ended, the students' final assessments in the appropriate medium. If a faculty member goes on leave for a semester or longer, or leaves the university, the faculty member shall leave the final assessments and grade records for the course with the department chair, the program director, or the dean of the College or School, as appropriate.

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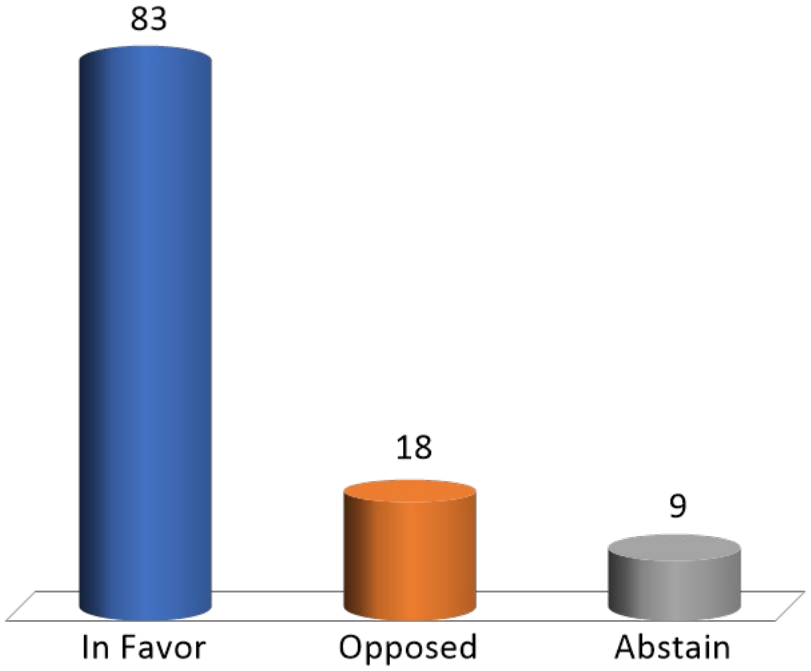


Agenda

6. Special Order

Veronica Marin
Executive Secretary and Director, University Senate
Senator Discussion Platform

Discussion Platform Overview

University Senate Office

UNIVERSITY OF MARYLAND

Purpose

The University Senate developed this discussion board to provide a platform for Senators to engage with each other in meaningful dialogue relevant to the University Senate in a professional, inclusive, and respectful manner.

December 2023
Idea Proposed during Senate Meeting for a Senators Discussion Platform

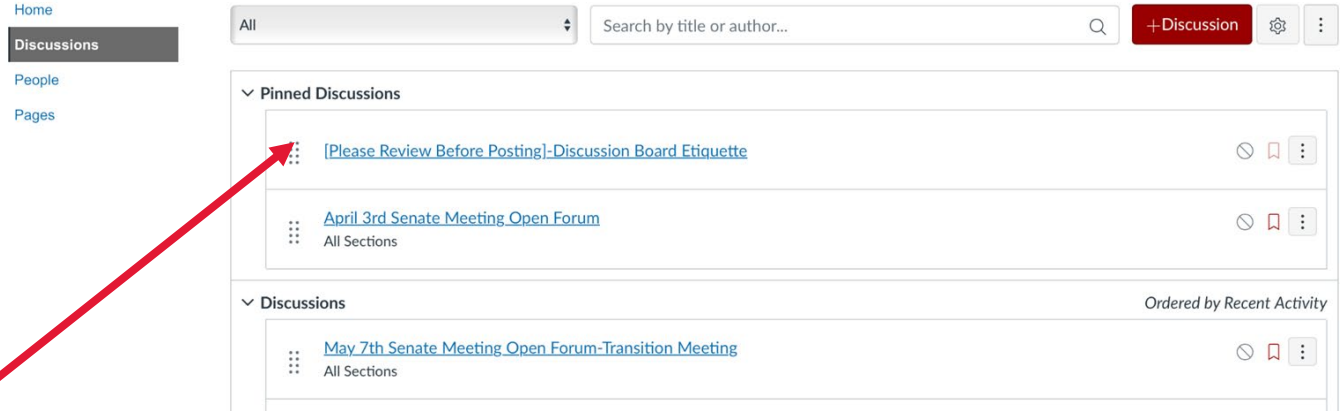
January 2024
Preparations Begin for Creating Discussion Board Platform

April 2024
Introduction of Discussion Platform during April 23rd Senate Meeting for launch at Transition Meeting

August 2024
Launch Discussion Platform for Upcoming Academic Year 2024-2025

Expectations of Senators

- We expect that all Senators adhere to **using respectful and inclusive language in compliance with faculty, staff, and student Codes of Conduct.**



- These expectations will be pinned at the **top** of the Discussions page.

Discussion Board Etiquette Page

[Please Review Before Posting]-Discussion Board Etiquette

Sabrina Carrillo (she)

Jan 30 at 11:59am

Purpose: This discussion board serves as a platform for Senators to engage with each other in meaningful dialogue relevant to the University Senate in a professional, inclusive, and respectful manner.

How-To Guide: Please refer to this guide to learn about the features available to Senators within the Discussion Board platform.

Expectations: We expect that all Senators adhere to using respectful and inclusive language in compliance with faculty, staff, and student Codes of Conduct.

This includes, but is not limited to the following:

- Maintain professionalism in language and be mindful of your posts.
- Discriminatory language/posts are not tolerated under any circumstances.
- Encourage constructive criticism; focus on the content and ideas rather than the person.
- Frame feedback in a solution-oriented manner.
- Be concise and to the point in your posts to facilitate effective communication.
- Be open to diverse perspectives, fostering a culture of collaboration and mutual understanding.
- Before posting, please check for similar questions and answers to avoid repetition.

Please note that the University Senate Office staff will not be actively monitoring and engaging in these discussion boards. All questions or concerns addressed to the University Senate Office must be sent directly to senate-admin@umd.edu.

Motions, votes, and comments that Senators wish to share during Senate meetings must be communicated on the Senate floor.

Please note, that there will be a discussion board posted for every Senate meeting. The discussion board will be available **one week before each Senate meeting**. For example, for the Senate meeting scheduled for April 23, the discussion board will be open for comments on April 16. The discussion board **from the previous meeting will be closed for comments the same day (one week prior) that the following board is released**.

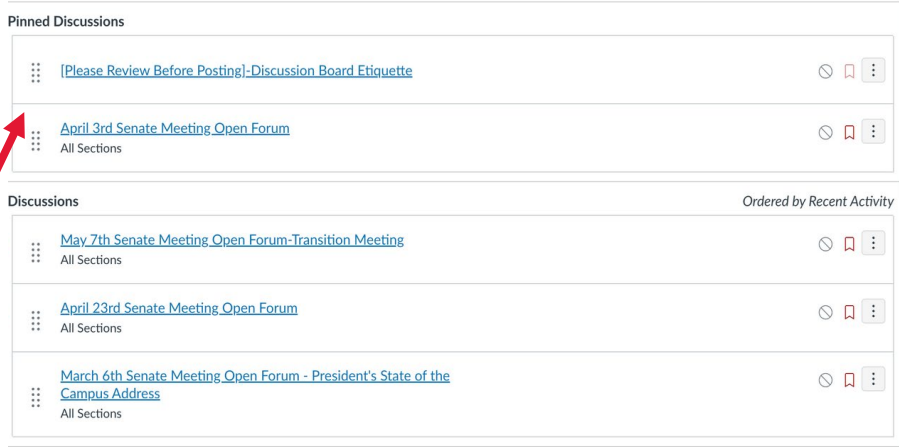
Thank you for your participation!

Management of Discussion Boards

- The University Senate Office staff **will not monitor and engage in these discussion boards.** All questions or concerns **must be sent directly to senate-admin@umd.edu.**

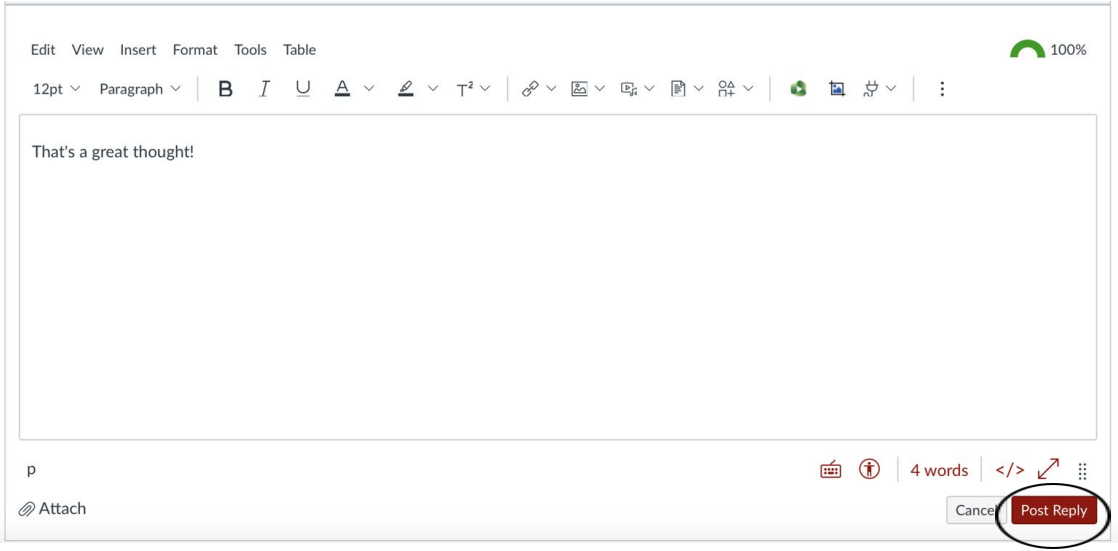
- The University Senate Office staff will launch the discussion board for every Senate meeting, **one week <u>prior</u> to each meeting.**
- The board for each upcoming meeting will be pinned to the top of the page.

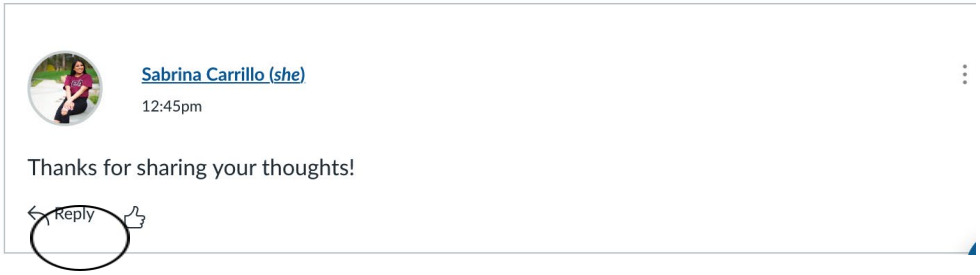
- The discussion board **from the previous meeting <u>will be closed for comments the same day (one week prior)</u> that the following board is released**.



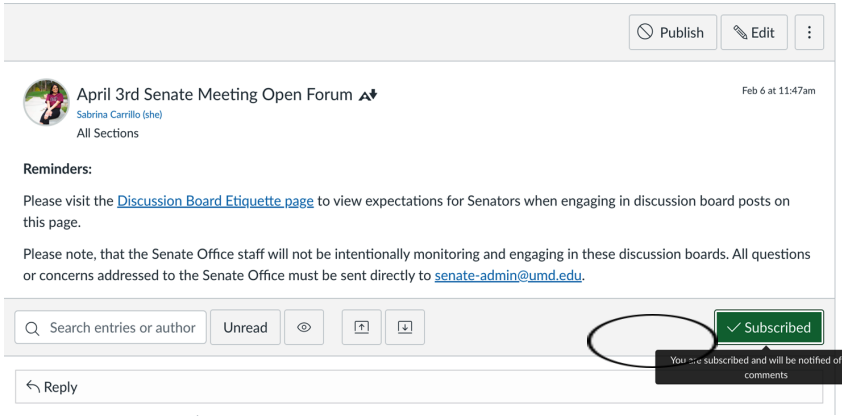
Platform Features

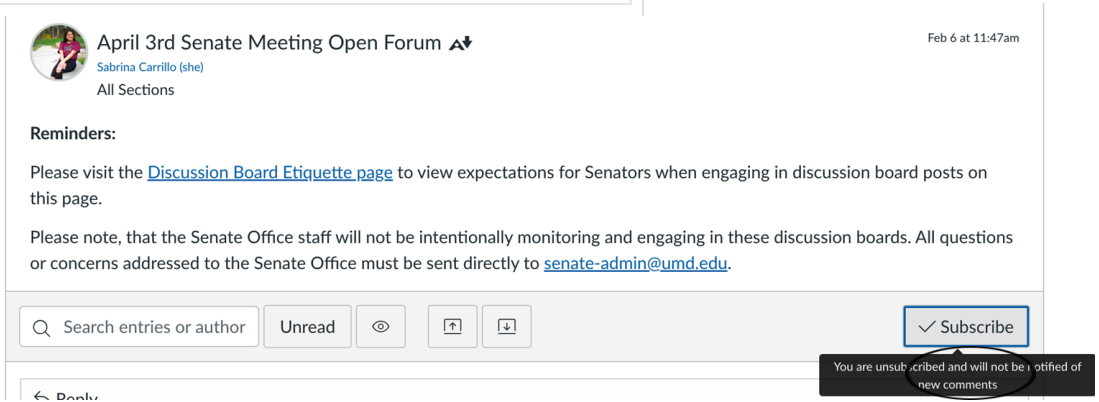
- **Post** to a discussion
- Ability to **like** a post





Additional Platform Features





- Ability to **subscribe** and **unsubscribe** from discussions

Resources for Senators

UNIVERSITY SENATE

HOW-TO GUIDE FOR UMD SENATORS DISCUSSION FORUM

CANVAS

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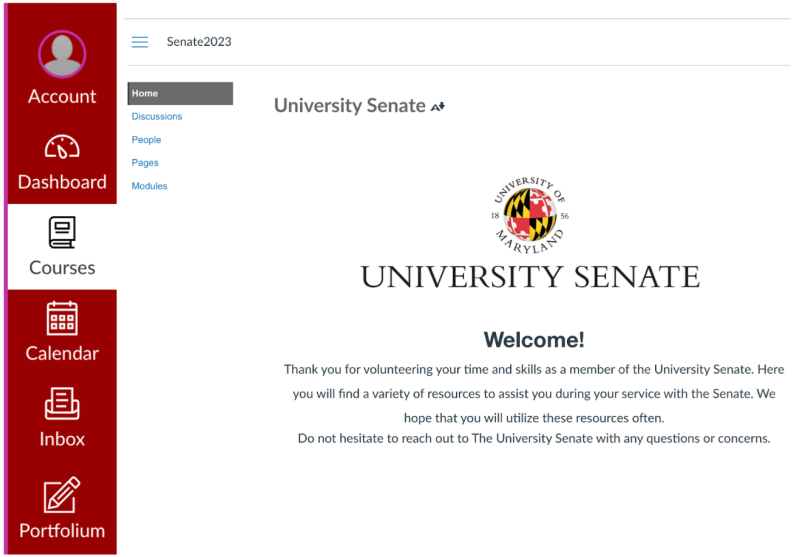
How to Navigate to the Discussion Board

1. Navigate to the University Senate Course page by clicking “Courses” on the left of the ELMS site, and then select “University Senate.” You will be navigated to the University Senate Home page, pictured below to the right.



Thank You!

Questions?

Agenda

6. Discussion on Special Order: *Senator Discussion Platform*

Agenda

7. New Business
8. Adjournment

Thank you for attending!