



Senate Meeting

November 2, 2022



Senators and Deans

- Log in to **PointSolutions** on your mobile device or web browser (<https://tppoll.com>).
- Enter the Session ID: **testudo22**
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Go to **PointSolutions** on a mobile device or at <https://tppoll.com/>

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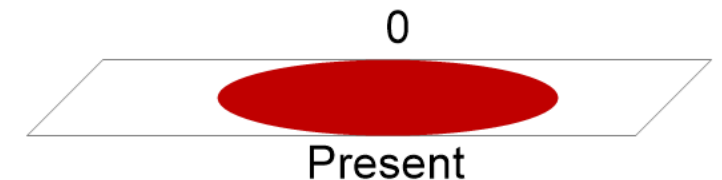
Quorum 83

Clicker Channel: XX

Senators & Deans: Press **1** in PointSolutions to indicate that you are present for quorum purposes.

The meeting will start once we reach the Quorum number above.

1. Present





Agenda

1. Call to Order



Hybrid Meeting Protocol

- Senators who wish to speak during the discussion sections of the meeting can either come up to the microphones in the room or use the **'Raise Hand'** feature, if they are joining us through Zoom.
- The Senate Chair will alternate calling on Senators who are in person and those on Zoom, in the order that they are either lined up in the room or virtually.
- Prior to speaking, please state your name, constituency, and college for the record each time that you are called on to speak.
- The audio from Senate meetings are recorded so it is important that you identify yourself for the record.
- Any non-Senators who wish to speak must be introduced by a Senator.



PointSolutions

- Senators will use PointSolutions for any voting during the meeting.
- Log in to **PointSolutions** on your mobile device or web browser (<https://ttpoll.com>).
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Agenda

2. Approval of the October 11, 2022 Senate Minutes (Action)



Agenda

3. Report of the Chair



Chair's Report – BOR Staff Awards

- The Staff Affairs Committee is currently accepting nominations for the prestigious Board of Regents' Staff Awards.
- These annual awards are the highest System-wide recognition of the exceptional work done by staff members across the University System of Maryland.
- Awardees receive a \$2,000 stipend and formal recognition by the Board of Regents and the University Senate.



Chair's Report – BOR Staff Awards

The awards are presented to employees who have demonstrated excellence in one of the five categories:

- Exceptional Contribution to the employees' Institution and/or Unit
- Outstanding Service to Students in an Academic or Residential Environment
- Extraordinary Public Service to the University or Greater Community
- Effectiveness and Efficiency (savings of at least \$10,000 in an academic or administrative context)
- Inclusion, Multiculturalism, and Social Justice



Chair's Report – BOR Staff Awards

- Exempt and non-exempt staff who have been with the University for at least 5 years are eligible to be nominated. Any member of the University community, including students, can nominate an eligible staff member.
- Nomination packages are due in the Senate Office by Friday, November 11th. Detailed instructions can be found on the Senate website. <https://www.senate.umd.edu/bor-staff-awards>



Chair's Report – Nominations Committee

- We have been soliciting outgoing Senators about volunteering for the Senate Nominations Committee.
- Every year, the Nominations Committee solicits nominations for the Senate Chair-Elect and membership on the Executive Committee, the Committee on Committees, and other University-wide committees and councils.
- The Senate relies on the good judgment of the members of the Nominations Committee to present candidates that reflect the quality and diversity of our campus community.



Chair's Report – Nominations Committee

- The committee will meet between January and April.
- The Senate will vote on the Nominations Committee's membership in December.



Agenda

4. Special Order: Presidential Briefing

Darryll J. Pines

President, University of Maryland

2022 State of the Campus Address





Agenda

4. Special Order: Presidential Briefing

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2022 State of the Campus Address



Agenda

5. PCC Proposal to Rename the Certificate of Advanced Study in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-05) (Action)
6. PCC Proposal to Rename the Master of Science in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-06) (Action)
7. PCC Proposal to Rename the Ph.D. in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-07) (Action)
8. PCC Proposal to Rename the Post-Baccalaureate Certificate in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-08) (Action)
9. PCC Proposal to Rename the Master of Education in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-09) (Action)



PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22- 23-09) (Action)

- The College of Education's Department of Human Development and Quantitative Methodology proposes to rename their graduate programs in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics." Separate proposals have been submitted for each program, but are presented here collectively.
- The faculty determined that the current name no longer accurately reflects the full scope of their graduate programs' activities.



PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22- 23-09) (Action)

- Incorporating “Quantitative Methodology” into the program title for each program will reflect the broader applications of the skills and knowledge that students gain, whereas keeping “Measurement and Statistics” in each program title will maintain the link to the program’s traditional identity of applying methods research to educational problems.
- The new program title, “Quantitative Methodology: Measurement and Statistics,” will rebrand each program under one title that reflects its traditional, current, and future activities.



PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22- 23-09) (Action)

- These proposals were approved by the Senate Programs, Curricula, and Courses Committee at its meeting on October 7, 2022.



PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22- 23-09) (Action)

The Program, Curricula, and Courses Committee moves that the following proposals be approved:

- PCC Proposal to Rename the Certificate of Advanced Study in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-05)
- PCC Proposal to Rename the Master of Science in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-06)
- PCC Proposal to Rename the Ph.D. in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-07)



PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22- 23-09) (Action)

- PCC Proposal to Rename the Post-Baccalaureate Certificate in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-08)
- PCC Proposal to Rename the Master of Education in "Measurement, Statistics and Evaluation" to "Quantitative Methodology: Measurement and Statistics" (Senate Document #22-23-09)



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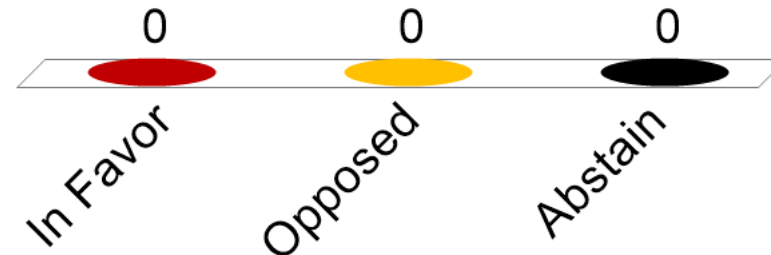
5-9. PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22-23-09)





PCC Proposals (Senate Document #22-23-05), (#22-23-06), (#22-23-07), (#22-23-08), and (#22-23-09) (Action)

1. In Favor
2. Opposed
3. Abstain





Agenda

10. PCC Proposal to Rename the Master of Science in "Business and Management" to "Management Studies." (Senate Document #22-23-10) (Action)



PCC Proposal to Rename the Master of Science in "Business and Management" to "Management Studies" (Senate Document #22-23-10) (Action)

- The Robert H. Smith School of Business proposes to rename the Master of Science in "Business and Management" to "Management Studies."
- The new title will align the program with industry expectations for such a degree, and the program will be more easily marketed to prospective students.



PCC Proposal to Rename the Master of Science in "Business and Management" to "Management Studies" (Senate Document #22-23-10) (Action)

- Many peer and aspirational schools, including schools in our geographic area, have similarly named programs for a Master of Science in Management Studies.
- These universities include Georgetown University, George Washington University, Pennsylvania State University, New York University, Boston College, Duke University, and George Mason University.



PCC Proposal to Rename the Master of Science in "Business and Management" to "Management Studies" (Senate Document #22-23-10) (Action)

- This name change will also apply to the online version of the program.
- The proposal was approved by the Senate Programs, Curricula, and Courses Committee at its meeting on October 7, 2022.



PCC Proposal to Rename the Master of Science in "Business and Management" to "Management Studies" (Senate Document #22-23-10) (Action)

- The Program, Curricula, and Courses Committee moves that the proposal to rename the Master of Science in "Business and Management" to "Management Studies" be approved.



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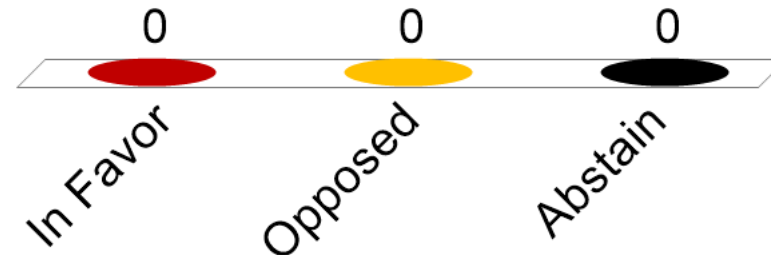
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PCC Proposal to Rename the Master of Science in "Business and Management" to "Management Studies" (Senate Document #22-23-10) (Action)

1. In Favor
2. Opposed
3. Abstain





Agenda

11. PCC Proposal to Rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering" (Senate Document #22-23-11) (Action)



PCC Proposal to Rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering" (Senate Document #22-23-11) (Action)

- The A. James Clark School of Engineering's Department of Electrical and Computer Engineering proposes to rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering."
- The program, which was established in 2019 and is offered at the Universities at Shady Grove, provides students with an understanding of both the hardware and software elements that go into the design, development, and use of devices that link to the internet or other communication networks.



PCC Proposal to Rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering" (Senate Document #22-23-11) (Action)

- The need to change the name has arisen from a requirement from the engineering accreditation agency, ABET, to include the word “engineering,” in all engineering program titles.
- The department is also using this occasion to change the name to a less verbose name that better conveys the broad nature of this program of study.
- The proposal was approved by the Senate Programs, Curricula, and Courses Committee at its meeting on October 7, 2022.



PCC Proposal to Rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering" (Senate Document #22-23-11) (Action)

- The Program, Curricula, and Courses Committee moves that the proposal to rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering" be approved.



Agenda

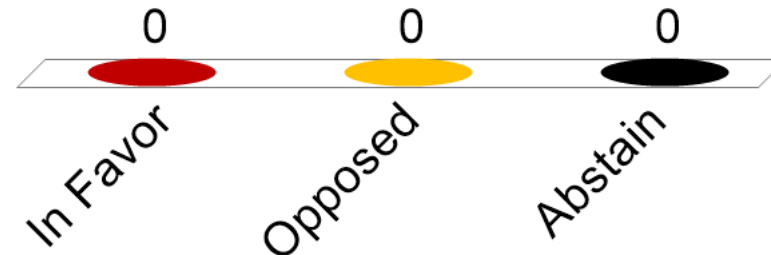
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PCC Proposal to Rename the Bachelor of Science in "Embedded Systems and Internet of Things" to "Cyber-Physical Systems Engineering" (Senate Document #22-23-11) (Action)

1. In Favor
2. Opposed
3. Abstain





Agenda

12. Special Order: Presidential Briefing

Carlo Colella

Vice President and Chief Administrative Officer

Presentation on Concur

Travel Modernization Program

Carlo Colella

Vice President & Chief Administrative Officer

November 2, 2022



Background

- UMD travel serves ~25,000 yearly trips with expenses of more than \$35M
- Current tool (ELF) is outdated and limited
- UMD has chosen to implement SAP Concur Travel as the core technology to manage business travel and support our travelers
- SAP Concur is used by more than 45,000 organizations worldwide (including Michigan State, University of Michigan, Purdue University, and University of Wisconsin), 66M+ users
- SAP Concur was chosen over Workday and other programs because it is tailored specifically to travel and provides end-to-end travel processing (e.g., reservations through expense management and reporting)



Goals for the Program

- Easy to use integrated, automated system that consolidates & increases visibility to data, and simplified expense, travel and invoice management
- Consistency across travel experiences
- Higher level of support to the traveler - before, during and after travel
- Incorporates current travel practices and methods (e.g. ride sharing)
- Accurate and complete recordkeeping
- Clearer expectations for travelers (e.g., timeline for request for reimbursement)
- Strongly support widespread use of T Card - removes financial burden from the traveler, no need to wait for reimbursement, easier to use
- Full compliance with IRS and other regulations and recommended practices



Implementation Process

- Researched peer institution practices
- Gained input from over 200 campus members, including:
 - Key travelers, travel arrangers and approvers
 - College Business Officers
 - Research Financial Oversight Committee
 - Travel Campus Advisory Group
- Developed recommendations
- In 2022, completed four rounds of User Acceptance Testing with a cross-functional group of about 200 users
- Continue to work with the Steering Committee to identify ongoing campus needs; for example, customized reports



Current Status

- 58% of UMD's traveling community are already in Concur - includes regular faculty, staff and graduate students, including:
 - AGNR, ARHU, BMGT, BSOS, CMNS, EDU, ENGR, JOUR, SPH, PRES, UR (Devel)
- All UMD units will soon be in Concur:
 - 11/14 - UR (rest of division), VPSA
 - 11/28 - DIV-IT, GRAD, VPR
 - 12/5 - SVP/Provost, Athletics, VPF
 - Year end -ARCH, INFO, LIBR, PLCY, UGST, VPA, EXST, USG
- Interface working well
 - Since April, 1380 expense reports have been filed in Concur
 - Campus community has asked for adjustments to conform with UMD processes; some have been resolved, others still being worked
- Training offered four times per week
- Website features weekly Concur demos, online job aids and drop-in support



Challenges and Goals for 2022

- Rollout schedule implements all units by Winter Break
- Customer feedback is being used to improve training and other support
- Additional staff being hired to improve customer service and expand support
- Continue to work through customer concerns, including reluctance to use Tcard, change to new processes, and customer requests, including customized reporting
- Sunset ELF (before WorkDay launch, goal is Spring 2023); data will move to the Data Warehouse and be retained following UMD records retention policy

Travel Website: <https://purchase.umd.edu/travel/concur>

Help Center: <https://purchase.umd.edu/travel/concur/concur-help-center>



**FEARLESSLY
FORWARD**





Agenda

12. Special Order: Presidential Briefing

Carlo Colella

Vice President and Chief Administrative Officer

Presentation on Concur



Agenda

13. New Business



New Business

- Proposed memorandum of concern submitted by Senator Williams, TTK Faculty, CMNS.



New Business

To: President Pines

From: The University Senate

Re: Concerns about the CONCUR roll-out and its implications

The recent roll-out of the new CONCUR travel program has had very significant problems that have created unnecessary stress and disruption of work-flow for Unit Business Offices. The problems included a rushed release, a consultation process that did not address the implementation issues facing the units, and inconsistent and often incorrect information provided during training.



New Business

These problems have created unnecessary stresses and burdens for staff at a time when we are already facing serious issues in retention and recruitment. We are concerned about the disruptions of the CONCUR roll-out and strongly recommend that understanding the reasons for these problems be incorporated into planning for the roll-out of ELEVATE.

We recognize that the University's operational activities do not fall under Policies within the Senate's purview. However, when operational issues impact the well-being of our staff and the delivery of the teaching, service and research missions of our units, it is within our purview to ensure the President of the University is aware of the issues.



Agenda

14. Adjournment