



Review of the University of Maryland Policy on Full-Time Faculty Workload and Responsibilities (Senate Document #22-23-12) Faculty Affairs Committee | Chair: Peter Sunderland

The Senate Executive Committee (SEC) and Senate Chair Newman request that the Faculty Affairs Committee review the Interim University of Maryland Policy on Full-Time Faculty Workload and Responsibilities (II-1.25[A]).

The Faculty Affairs Committee should:

1. Review the University System of Maryland (USM) Policy on Faculty Workload and Responsibilities ([II-1.25](#)).
2. Review the interim University of Maryland Policy on Full-Time Faculty Workload and Responsibilities ([II-1.25\[A\]](#)).
3. Review the draft faculty workload guidance developed by the Office of Faculty Affairs.
4. Review faculty workload policies and any data or best practices associated with implementation at other USM institutions prepared by the Provost's Working Group.
5. Consult with representatives of the Provost's Working Group regarding the development of the interim policy and related considerations.
6. Consult with a representative(s) of the Office of Faculty Affairs, to include consultation regarding the use of Faculty Success as a data source for faculty workload processes.
7. Consult with a representative from the Institutional Research, Planning, and Assessment (IRPA) regarding faculty workload reporting to USM.
8. Consult with a representative of the ADVANCE program and campus subject matter experts regarding faculty workload and equity and fairness considerations.
9. Consult with a representative group of Academic and Research Unit Heads, as appropriate, regarding their development and implementation of unit faculty workload policies.
10. Comment on the draft faculty workload guidance developed by the Office of Faculty Affairs.
11. Consider the implications and impact of the policy on Academic and Research Units.
12. Consider the implications of the policy for delivering remote learning.
13. Consult with the Office of General Counsel on any proposed revisions to the interim University Policy on Full-Time Faculty Workload and Responsibilities (II-1.25(A)).
14. If appropriate, recommend whether the interim University Policy on Full-Time Faculty Workload and Responsibilities (II-1.25 [A]) should be revised.

We ask that you submit a report to the Senate Office no later than **March 7, 2023**. If you have questions or need assistance, please contact the Senate Office at senate-admin@umd.edu.