



**Review of the University of Maryland Plan of Organization for Shared Governance  
(Senate Document #21-22-30)  
Plan of Organization Review Committee (PORC) | Chair: TBD**

The Senate Executive Committee (SEC) and Senate Chair Williams request that the Plan of Organization Review Committee (PORC) review the [Plan of Organization for Shared Governance at the University of Maryland](#) and the associated [Bylaws of the University Senate at the University of Maryland](#).

Specifically, PORC should review the Senate's apportionment (items 3-8), the University Councils (items 9-12), and various procedural issues that have arisen during Senate operations since the last revision of the Plan of Organization (items 13-17):

1. Review the Review of the University of Maryland Plan of Organization ([Senate Document# 14-15-19](#)).
2. Review previous revisions to the Senate Bylaws ([Senate Document# 14-15-20](#)).

**Review of Senate Apportionment:**

3. Review the Apportionment of the University Senate performed in 2015 ([Senate Document# 14-15-35](#)).
4. Review the Apportionment of the University Senate performed in 2020 ([Senate Document# 19-20-37](#)).
5. Consult with the Office of Institutional Research, Planning, and Assessment (IRPA) on institutional data regarding population trends of the various constituent groups on campus.
6. Consult with the Office of Faculty Affairs on faculty population trends and other issues related to representation of faculty in shared governance.
7. Consider principles associated with Senate proportional representation and its apportionment:
  - a. The overall percentage of tenured/tenure-track faculty in relation to other constituencies on the Senate;
  - b. The balance of representation of faculty between tenured/tenure-track faculty and professional track faculty;
  - c. The overall size of the Senate and whether it should be capped; and
  - d. The apportionment process and associated timelines including the impact of a delay to a standard Plan review cycle.
8. If appropriate, recommend whether revisions should be made to provisions on the Senate's constituency-based representation and apportionment.

### **Review of University Councils:**

9. Review Article 8.6 in the Plan of Organization and Articles 8 and 9 and Appendices 1-3 of the Senate Bylaws.
10. Consult with the chairs of the University Councils and the administrative unit heads to whom they report.
11. Consider shared governance principles utilized by the University Councils:
  - a. The effective utilization of these Councils in engaging with both the administrative unit head and the Senate;
  - b. The Councils' practices in leveraging standing bodies such as working groups or subcommittees;
  - c. The Councils' practices in incorporating constituency-based feedback into their review processes, especially when considering new standards and administrative policies that do not typically undergo a Senate review (see attached IT Proposal); and
  - d. How the above principles (a-c) are incorporated into the Bylaws and operations of the Councils.
12. If appropriate, recommend whether each of the three University Councils should be modified based on the provisions in article 8.7a of the Senate Bylaws.

### **Review of Shared Governance Practices:**

13. Consider principles associated with Senate eligibility regarding:
  - a. Graduate students employed in a C1 hourly position or as junior lecturers;
  - b. LTSC undergraduate student Senators who declare a major during their term and undergraduate student Senators who change majors during their term;
  - c. Full and part-time Assistant Coaches;
  - d. Part-time staff;
  - e. The definition of "full term" for purposes of calculating eligibility for re-election; and
  - f. Faculty with joint appointments of equal time (50/50).
14. Consider principles associated with College/unit Plans of Organization and associated review processes:
  - a. Differentiation between College/School-level Plans and Department/Program-level Plans;
  - b. The eligibility of students and staff to vote on a College/School/unit Plan and of students to review a Plan;
  - c. The process for out-of-cycle Plan reviews;

- d. The inclusion of student and staff Senator election procedures in unit Plans when those elections are handled by the Senate Office;
  - e. The impact of noncompliance with Plan review requirements on Senate representation;
  - f. The impact of revisions to the University Plan on previously-approved unit-level Plans of Organization; and
  - g. The approval authority for unit-level Plans.
15. Consider principles associated with shared governance:
- a. The authority over and requirements for drafting, reviewing, and approving expulsion petitions;
  - b. The authority over and criteria for articles of recall;
  - c. The authority over impeachment articles;
  - d. The Past Chair's role on the SEC;
  - e. The Parliamentarian's ability to retain voting privileges if also an elected Senator; and
  - f. Eligibility requirements for elected slates where there are no available representatives of a specific constituency.
16. Consider clarifying language in the Plan and Bylaws regarding:
- a. The use of the term "unit" throughout but also terms such as "academic unit" and "voting unit";
  - b. Voting procedures and permissible voting methods for Senate meetings in the Bylaws;
  - c. The requirement that Colleges/Schools have Faculty Advisory Councils (FACs); and
  - d. Any inconsistencies in the Plan and Bylaws or between the two documents.
17. If appropriate, recommend whether the Plan of Organization for Shared Governance at the University of Maryland and/or the Bylaws of the University Senate at the University of Maryland should be revised.

We ask that you submit a report to the Senate Office no later than **March 3, 2023**. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, [reka@umd.edu](mailto:reka@umd.edu).