



**Proposal to Review Policy and Practice Surrounding PTK Non-Renewals
(Senate Document #18-19-33)
Faculty Affairs Committee | Chair: Jack Blanchard**

The Senate Executive Committee (SEC) and Senate Chair Walsh request that the Faculty Affairs Committee review the *Proposal to Review Policy and Practice Surrounding PTK Non-Renewals*.

Specifically, it asks that you:

1. Review the [University of Maryland Policy on Full-Time and Part-Time Professional Track Instructional Faculty II-1.00\(F\)](#).
2. Review the [University of Maryland Policy on the Employment of Adjunct Faculty II-1.07\(A\)](#).
3. Review the [University of Maryland Policies and Procedures Governing Faculty Grievances II-4.00\(A\)](#).
4. Review the [UM Guidelines for Appointment, Evaluation, and Promotion of Professional Track Faculty](#).
5. Review the 2017-2018 Faculty Ombuds Office Report.
6. Review similar policies and procedures related to non-tenure-track faculty at Big 10 and other peer institutions.
7. Consult with the proposers.
8. Consult with a representative of the Office of Faculty Affairs.
9. Consult with the Faculty Ombuds Officer.
10. Consult with the Executive Secretary & Director of the Senate.
11. Consider whether issues related to non-renewal should be aligned with the principles in [UM Guidelines for Appointment, Evaluation, and Promotion of Professional Track Faculty](#).
12. Consider whether all professional track faculty, regardless of appointment type, who have been continuously employed at the University for some period of time should receive an explanation for any non-renewals of contracts and have a channel to discuss any concerns.
13. Consider what length of employment is appropriate to warrant an explanation for any non-renewals of contracts for professional track faculty.

14. Consider whether the definition of “continuous service” in II-1.00(F) should be clarified.
15. Consider whether the University of Maryland Policy on Full-Time and Part-Time Professional Track Instructional Faculty should be broadened to include all professional track faculty, regardless of instructional, research, or extension faculty status.
16. Consult with a representative of the Office of General Counsel on any proposed changes to University policy or associated guidelines.
17. If appropriate, recommend whether University policy should be revised and submit recommendations for Senate consideration.

We ask that you submit a report to the Senate Office no later than **March 30, 2020**. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, extension 5-5804.