



**Review of the University of Maryland, College Park Procedures for the Use of Physical Facilities
(Senate Document #18-19-10)
Campus Affairs Committee | Chair: Gene Ferrick**

The Senate Executive Committee (SEC) and Senate Chair Walsh request that the Campus Affairs Committee review the University of Maryland, College Park Procedures for the Use of Physical Facilities [\[VI-4.10\(A\)\]](#) and associated guidelines, given the principles established by the Joint President/Senate Inclusion & Respect Task Force, and make recommendations, as necessary.

Specifically, the committee is asked to:

1. Review the task force's recommendations in [Inclusion and Respect at the University of Maryland \(Senate Document #17-18-03\)](#).
2. [Review the University's Guidelines on Demonstrations and Leafletting.](#)
3. [Review the University's Chalking Guidelines.](#)
4. Review information on facilities designated for public use at the University and data on the types of events hosted in these facilities.
5. Review any existing internal policies and procedures on how to manage facilities and outdoor spaces for public use.
6. Review the University outdoor spaces designated for public speaking as well as facilities available for reservation by the public and consider whether the designated spaces are appropriate.
7. Consult with representatives of units affected by this policy and associated guidelines.
8. Consult with a representative of the Office of General Counsel to understand the legal framework.
9. Consult with a representative of the Department of Public Safety to better understand security implications and financial implications for events or activities under this policy.
10. Consider how external requests for use of space should be reviewed in order to ensure administrative coordination and awareness.
11. Consider how the University should assess the needs associated with public events that might raise safety and security concerns.
12. Consult with a representative of the Office of the Provost.
13. Consult with a representative of the Division of Administration & Finance.
14. Consult with a representative of the Division of Student Affairs.
15. Consult with a representative of the Student Government Association (SGA).

16. Consult with a representative of the Graduate Student Government (GSG).
17. Review similar policies and procedures on the use of university facilities by external entities at Big 10 and other peer institutions.
18. Consult with a representative of the Office of General Counsel on any proposed changes to the University's policy or associated guidelines.
19. If appropriate, recommend whether the policy and/or associated guidelines should be revised and submit recommended revisions for Senate consideration.

We ask that you submit a report to the Senate Office no later than **March 29, 2019**. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, extension 5-5804.