University Senate
CHARGE

Date:	November 19, 2010
To:	Gene Ferrick Chair, Campus Affairs Committee
From:	Linda Mabbs Chair, University Senate
Subject:	Review of the New License Plate Registration System
Senate Document #:	10-11-24
Deadline:	March 28, 2011

The Senate Executive Committee (SEC) requests that the Campus Affairs Committee review the new license plate registration system recently implemented by the University Department of Transportation Services (DOTS).

Recently, DOTS has begun using License Plate Recognition (LPR) systems to scan campus parking lots for parking violations. The State of Maryland Police Departments have been using this system for the past five years. Our University Police Department has also uses stationary LPR systems throughout campus entrances and exits for public safety purposes. Recently, there has been concern about what information is collected when the LPR systems are used, how that information is stored, and who has access to this data. The attached request expands on some of those concerns.

The SEC requests that the Campus Affairs Committee conduct a thorough review of the new license plate registration and scanning system that is being implemented by DOTS and report back on your findings and any areas of concern.

Specifically, we ask that you:

1. Review what information is collected using this new system, how it is stored, how long it is kept, and how it is shared.

2. Research whether similar systems are being used at our peer institutions.

3. Consult with the Department of Transportation Services and their Director, Mr. J. David Allen, regarding the specific uses of this new system.

4. Consult with the University Chief of Police or a representative of the University Department of Public Safety regarding the department's intentions for using information collected by the DOTS scanning system for matters of public safety.

5. Consult with a representative of the University's Legal Office regarding the legality of sharing this data with law enforcement (e.g. University, Prince Georges County, Montgomery County Police Departments) or with other individuals.

6. Review the process by which data from the scanning system can be requested and by whom.

7. Recommend whether changes should be made to how the system is used, how data is collected, and how it is shared.

We ask that you submit your report and recommendations to the Senate Office no later than March 28, 2011. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, extension 5-5804.