



**University Senate
CHARGE**

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| Date: | April 22, 2010 |
| To: | Kendra Wells Chair, Elections, Representation & Governance Committee |
| From: | Elise Miller-Hooks Chair, University Senate |
| Subject: | Review of Quorum Calculation in Senate Standing Committees |
| Senate Document #: | 09-10-41 |
| Deadline: | December 1, 2010 |

The Senate Executive Committee (SEC) requests that the Elections, Representation, and Governance (ERG) Committee review the attached proposal from the Staff Affairs Committee entitled, "Review of Quorum Calculation in Senate Standing Committees."

The SEC would like the ERG committee to review the current quorum calculation process and identify whether changes should be made to accommodate standing committees with a large membership. We also ask that you review past attempts at revising the process and the current process used for calculating a quorum at Senate meetings. The ERG Committee should advise on whether a specific guideline for quorum calculation of standing committees should be included in the Senate Bylaws. If the committee finds that a change is warranted, we ask that you propose an amendment to the Bylaws.

We ask that you submit your report and recommendations to the Senate Office no later than December 1, 2010. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, extension 5-5804.