




University Senate CHARGE

Date:	September 3, 2009
To:	Neil Blough Chair, Educational Affairs Committee
From:	Elise Miller-Hooks Chair, University Senate 
Subject:	Review of the Final Exam Policy
Senate Document #:	09-10-07
Deadline:	December 11, 2009

The Senate Executive Committee (SEC) requests that the Educational Affairs Committee review the University's Final Exam Policy. The 2008-2009 Educational Affairs Committee has considered the impact of the current final exam policy on undergraduate students. Under the University's Examination and Course Assessment Guidelines, (found at <http://www.faculty.umd.edu/teach/examination.html>) "students whose class schedule requires them to take more than three final examinations on the same day have the right to reschedule examinations so they have no more than three on a given day." According to the Office of the Registrar, approximately 1,000 out of the 25,000 undergraduates at the University are confronted with this situation each semester. While this number does not represent the overwhelming majority of undergraduate students, it is significant and merits further attention.

The SEC requests that the committee investigate this issue to determine if the current exam policy should be revised to allow rescheduling of final examinations if a student has more than two on the same day.

We ask that you submit your report and recommendations to the Senate Office no later than **December 11, 2009**. If you have questions or need assistance, please contact Reka Montfort in the Senate Office, extension 5-5804.