



UNIVERSITY OF MARYLAND

OFFICE OF THE SENIOR VICE PRESIDENT
FOR ACADEMIC AFFAIRS AND PROVOST

1119 Main Administration Building
College Park, Maryland 20742-5031
301.405.5252 TEL 301.405.8195 FAX

MEMORANDUM

DATE: February 15, 2011

TO: Linda Mabbs
Chair, University Senate

FROM: Nariman Farvardin *NF*
Senior Vice President for Academic Affairs and Provost

SUBJECT: Revised Recommendations Regarding Final Exam Scheduling Procedures
(Senate Document #: 09-10-07)

Thank you for your report and the revised recommendations from the Educational Affairs Committee regarding the University's policy on the scheduling of final exams.

I understand that the Committee has recommended that the current policy, established in 2002, should remain in place (Senate Document #: 01-02-04). This policy gives students the right to reschedule examinations such that they have no more than three exams in one day. I support the Committee's recommendations to improve communication with both faculty and students in order to help reduce the number of students who are subject to three exams in one day, rather than to change the policy itself.

I have reviewed the specific recommendations and will hand them over to incoming Provost Wylie for further consideration and action.

NF:br

cc: Elizabeth Beise, Associate Provost for Academic Planning and Programs
Mahlon Straszheim, Associate Provost for Academic Affairs