



UNIVERSITY OF MARYLAND

UNIVERSITY SENATE

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MEMORANDUM

November 18, 2009

To: C. D. Mote, Jr.
From: Elise Miller-Hooks
Chair of the University Senate
Subject: Approval of the ERG Committee Report,
Revisions to the Senate Bylaws 2009-2010
Senate Document Number 09-10-06

I am pleased to forward for your consideration the attached ERG Committee Report entitled, "Revisions to the Senate Bylaws 2009-2010." The report was presented by Kendra Wells, Chair of the Elections, Representation, and Governance Committee. The University Senate approved the proposed at its November 12, 2009 meeting.


We request that you inform the Senate Office of your decision as well as any subsequent action related to your conclusion.

Enclosure: Approval of the ERG Committee Report,
Revisions to the Senate Bylaws 2009-2010
Senate Document Number 09-10-06

EMH/ld

cc: Nariman Farvardin, Senior Vice President for Academic Affairs & Provost
Reka Montfort, Executive Secretary and Director, University Senate
Ellin Scholnick, Associate Provost for Faculty Affairs
Terry Roach, Executive Assistant to the President
Janet Turnbull, President's Legal Office
Elizabeth Beise, Interim Associate Provost for Academic Planning & Programs

Approved: _____


C. D. Mote, Jr.
President

Date: _____

11/19/09



University Senate TRANSMITTAL FORM

Senate Document #:	09-10-06
PCC ID #:	
Title:	Revisions to the Senate Bylaws 2009-2010
Presenter:	Kendra Wells, Chair
Date of SEC Review:	10/29/2009
Date of Senate Review:	11/12/2009
Voting (highlight one):	<ol style="list-style-type: none"> 1. On resolutions or recommendations one by one, or 2. In a single vote 3. To endorse entire report
Statement of Issue:	On September 8, 2009 the SEC charged the Elections, Representation, and Governance (ERG) Committee with making revisions to the University Senate Bylaws.
Relevant Policy # & URL:	NA
Recommendation:	<p>The committee recommends that the following revisions be made:</p> <ol style="list-style-type: none"> 1. Revision in the membership information for CUSF (Bylaws on page 27, in the second paragraph under Appendix 3). <p><i>Recommended Change:</i> CUSF The normal term for CUSF representatives is three (3) years, with two alternates serving three (3) - year terms; if both alternates are elected at the same time, priority to be a replacement shall be in order of votes received; if a regular representative is unable to serve out his/her term, an alternate replaces him/her for the remainder of the term, and a new alternate is named. The replacement representative shall be chosen in order of number of votes received. The Nominations Committee will select a replacement alternate subject to confirmation by the Senate.</p> <ol style="list-style-type: none"> 2. Revision of language regarding the Committee on Committees to align with current practice. (Bylaws on page 23, under the Transitional Meeting section 10.2.

	<p>Recommended Change: Removal of section 10.2.d, as the new Committee on Committees selects and presents a slate of standing committee memberships at the first meeting of the fall. The current Committee on Committees does not recommend membership of standing committees for the coming year at the Transitional Meeting. Note: This recommendation requires a renumbering of the remaining sections in 10.2 (10.2.e becomes 10.2.d, etc.)</p> <p>Recommended Change: 10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees will be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.</p> <p>3. Revisions to the language regarding the Human Relations Committee membership to align with current classifications of staff.</p> <p>Recommended Change: Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) nonexempt staff members; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs</p>
Committee Work:	The committee voted unanimously on October 15, 2009 to approve all of the revisions.
Alternatives:	The Senate could decline the revisions and maintain the current language.
Risks:	There are no associated risks.
Financial Implications:	There are no financial implications.
Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate & Presidential

1. Revision in the membership information for CUSF (Bylaws on page 27, in the second paragraph under Appendix 3).

Existing Language:

CUSF

The normal term for CUSF representatives is three (3) years, with a single alternate serving one (1) year; if a regular representative is unable to serve out his/her term, the alternate replaces him/her for the remainder of the term, and a new alternate is named.

Recommended Change:

CUSF

The normal term for CUSF representatives is three (3) years, with **two alternates serving three (3) - year terms; if both alternates are elected at the same time, priority to be a replacement shall be in order of votes received; if a regular representative is unable to serve out his/her term, an alternate replaces him/her for the remainder of the term, and a new alternate is named. The replacement representative shall be chosen in order of number of votes received. The Nominations Committee will select a replacement alternate subject to confirmation by the Senate.**

2. Revision of language regarding the Committee on Committees to align with current practice. (Bylaws on page 23, under the Transitional Meeting section 10.2.

Existing Language:

10.2.d. The confirmation by the Senate of the membership of standing committees for the coming year, as recommended by the Committee on Committees through the outgoing Executive Committee, shall be a scheduled special order of the Transitional Meeting.

Recommended Change:

Removal of section 10.2.d, as the new Committee on Committees selects and presents a slate of standing committee memberships at the first meeting of the fall. The current Committee on Committees does not recommend membership of standing committees for the coming year at the Transitional Meeting.

Note: This recommendation requires a renumbering of the remaining sections in 10.2 (10.2.e becomes 10.2.d, etc.)

Existing Language

10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees may be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.

Recommended Change:

10.2.g After the conclusion of the Transitional Meeting, any **remaining** vacancies on standing committees **will be filled on an acting basis** by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.

3. Revisions to the language regarding the Human Relations Committee membership to align with current classifications of staff.

Existing Language:

Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) classified employees; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs.

Recommended Change:

Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) **nonexempt staff members**; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs