



## University Senate TRANSMITTAL FORM

<b>Senate Document #:</b>	09-10-06
<b>PCC ID #:</b>	
<b>Title:</b>	Revisions to the Senate Bylaws 2009-2010
<b>Presenter:</b>	Kendra Wells, Chair
<b>Date of SEC Review:</b>	10/29/2009
<b>Date of Senate Review:</b>	11/12/2009
<b>Voting (highlight one):</b>	<ol style="list-style-type: none"> <li>1. On resolutions or recommendations one by one, or</li> <li>2. In a single vote</li> <li>3. To endorse entire report</li> </ol>
<b>Statement of Issue:</b>	On September 8, 2009 the SEC charged the Elections, Representation, and Governance (ERG) Committee with making revisions to the University Senate Bylaws.
<b>Relevant Policy # &amp; URL:</b>	NA
<b>Recommendation:</b>	<p>The committee recommends that the following revisions be made:</p> <ol style="list-style-type: none"> <li>1. Revision in the membership information for CUSF (Bylaws on page 27, in the second paragraph under Appendix 3).</li> </ol> <p><b>Recommended Change:</b>  <b>CUSF</b>  The normal term for CUSF representatives is three (3) years, with <b>two alternates</b> serving <b>three (3) - year terms</b>; if a regular representative is unable to serve out his/her term, <b>an alternate</b> replaces him/her for the remainder of the term, and a new alternate is named.</p> <ol style="list-style-type: none"> <li>2. Revision of language regarding the Committee on Committees to align with current practice. (Bylaws on page 23, under the Transitional Meeting section 10.2).</li> </ol> <p><b>Recommended Change:</b>  <b>Removal of section 10.2.d, as the new Committee on Committees selects and presents a slate of standing committee memberships at the first meeting of the fall. The current Committee on Committees does not recommend membership of standing committees for the coming year at</b></p>

	<p>the Transitional Meeting.  <b>Note:</b> This recommendation requires a renumbering of the remaining sections in 10.2 (10.2.e becomes 10.2.d, etc.)</p> <p><b>Recommended Change:</b>  <b>10.2.g</b> After the conclusion of the Transitional Meeting, any <b>remaining</b> vacancies on standing committees <b>will</b> be filled <b>on an acting basis</b> by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.</p> <p>3. Revisions to the language regarding the Human Relations Committee membership to align with current classifications of staff.</p> <p><b>Recommended Change:</b>  <b>Membership:</b> The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) <b>nonexempt staff members</b>; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs</p>
<b>Committee Work:</b>	The committee voted unanimously on October 15, 2009 to approve all of the revisions.
<b>Alternatives:</b>	The Senate could decline the revisions and maintain the current language.
<b>Risks:</b>	There are no associated risks.
<b>Financial Implications:</b>	There are no financial implications.
<b>Further Approvals Required:</b> <i>(*Important for PCC Items)</i>	Senate & Presidential

October 20, 2009

To: Elise Miller-Hooks  
Chair, University Senate

From: Kendra Wells  
Chair, ERG Committee

Subject: Revisions to the Senate Bylaws 2009-2010 Senate Document # 09-10-06

The ERG Committee recommends the following revisions to the Senate Bylaws:

1. Revision in the membership information for CUSF (Bylaws on page 27, in the second paragraph under Appendix 3).

*Existing Language:*

CUSF

The normal term for CUSF representatives is three (3) years, with a single alternate serving one (1) year; if a regular representative is unable to serve out his/her term, the alternate replaces him/her for the remainder of the term, and a new alternate is named.

***Recommended Change:***

CUSF

The normal term for CUSF representatives is three (3) years, with **two alternates** serving **three (3) - year terms**; if a regular representative is unable to serve out his/her term, **an alternate** replaces him/her for the remainder of the term, and a new alternate is named.

2. Revision of language regarding the Committee on Committees to align with current practice. (Bylaws on page 23, under the Transitional Meeting section 10.2.

*Existing Language:*

10.2.d. The confirmation by the Senate of the membership of standing committees for the coming year, as recommended by the Committee on Committees through the outgoing Executive Committee, shall be a scheduled special order of the Transitional Meeting.

***Recommended Change:***

**Removal of section 10.2.d, as the new Committee on Committees selects and presents a slate of standing committee memberships at the first meeting of the fall. The current Committee on Committees does not recommend membership of standing committees for the coming year at the Transitional Meeting.**

**Note: This recommendation requires a renumbering of the remaining sections in 10.2 (10.2.e becomes 10.2.d, etc.)**

*Existing Language*

10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees may be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.

***Recommended Change:***

**10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees will be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.**

3. Revisions to the language regarding the Human Relations Committee membership to align with current classifications of staff.

*Existing Language:*

Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) classified employees; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs.

***Recommended Change:***

**Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) nonexempt staff members; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs**