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## **MEMORANDUM**

May 1, 2009

To:

C. D. Mote, Jr.

From:

Kenneth G. Holum

Subject:

Chair of the University Senate
Approval of the PCC Proposal to Establish a Post-Baccalaureate

Certificate in MDSE Administrator I Certification

Senate Document Number 08-09-26

I am pleased to forward for your consideration the attached proposal entitled, "Proposal to Establish a Post-Baccalaureate Certificate in MSDE Administrator I Certification." The proposal was presented by Carmen Balthrop, Chair of the Programs, Curricula, and Courses Committee. The University Senate approved the proposed at its April 23, 2009 meeting.

We request that you inform the Senate Office of your decision as well as any subsequent action related to your conclusion.

Enclosure: Approval of the PCC Proposal to Establish a Post-Baccalaureate Certificate in MSDE Administrator I Certification
Senate Document Number 08-09-26

## KGH/ld

cc:

Nariman Farvardin, Senior Vice President for Academic Affairs & Provost

Reka Montfort, Executive Secretary and Director, University Senate

Ellin Scholnick, Associate Provost for Faculty Affairs

Phyllis Peres, Associate Provost for Academic Planning and Programs

Terry Roach, Executive Assistant to the President

Janet Turnbull, President's Legal Office

Carmen Balthrop, Chair of the Programs, Curricula, and Courses Committee

Date: May 7, 2009

Approved:

C. D. Mote, Jr.

President