University Senate
TRANSMITTAL FORM

Senate Document #:	07-08-35
PCC ID #:	N/A
Title:	Plan of Organization of the College of Information Studies
Presenter:	Kendra Wells, Chair of Senate ERG Committee
Date of SEC Review:	March 26, 2010
Date of Senate Review:	April 8, 2010
Voting (highlight one):	1. On resolutions or recommendations one by one, or 2. In a single vote 3. To endorse entire report
Statement of Issue:	In April 2008 the Senate Executive Committee (SEC) charged the Elections, Representation, and Governance (ERG) Committee with reviewing the Plan of Organization for the College of Information Studies submitted by Dean Jennifer Preece. The objective was to ensure that the Plan of the College of Information Studies is consistent with the provisions of the University of Maryland Plan of Organization and reflects the current policies and procedures of the University of Maryland and the College of Information Studies.
Relevant Policy # & URL:	N/A
Recommendation:	The ERG Committee recommends that this updated Plan of Organization be approved as the primary governing document of the College of Information Studies.
Committee Work:	The ERG Committee met in Spring 2008 to review a draft of the College of Information Studies Plan of Organization submitted by Dean Jennifer Preece. The ERG Committee suggested a number of cosmetic changes to the draft of the Plan as well as three content changes. These content changes related to the outlining of the Shared Governance process, the naming of the Salary and Merit Committee, and the responsibilities and duties of the College Assembly in formulating policies. Additionally the Senate Faculty Affairs Committee reviewed the section on the Appointment, Promotion, and Tenure (APT) Committee and suggested a change to the membership section. These suggested changes were sent to Dean Preece in April 2008. In Fall 2009, Dean Preece returned an updated version of the

	Plan to the ERG Committee. The ERG Committee clarified several of their previous suggestions and returned the Plan to Dean Preece. All suggested changes were reviewed and approved by Dean Preece and the College Assembly. In Spring 2010, Dean Preece sent the final updated Plan back to the ERG Committee for approval of the incorporated changes. The ERG Committee suggested some further cosmetic revisions and made an additional recommendation on the voting procedures in the APT Section. These changes were approved by Dean Preece in March 2010.
Alternatives:	To not approve the updated Plan of Organization for the College of Information Studies.
Risks:	There are no related risks.
Financial Implications:	There are no financial implications.
Further Approvals Required: *(*important for PCC items)*	Senate Approval, Presidential Approval