

February 27, 2013

MEMORANDUM

TO: University Senate Members

FROM: Martha Nell Smith
Chair of the University Senate

SUBJECT: University Senate Meeting on Wednesday, March 6, 2013

The next meeting of the University Senate will be held on Wednesday, March 6, 2013. The meeting will run from **3:15 p.m. – 5:00 p.m.**, in the **Atrium of the Stamp Student Union**. If you are unable to attend, please contact the Senate Office by calling 301-405-5805 or sending an email to senate-admin@umd.edu for an excused absence. Your response will assure an accurate quorum count for the meeting.

The meeting materials can be accessed on the Senate Web site. Please go to <http://www.senate.umd.edu/meetings/materials/> and click on the date of the meeting.

Meeting Agenda

1. Call to Order
2. Approval of the February 14, 2013 Senate Minutes (Action)
3. Report of the Chair
4. Implementation of the Policy On Smoking At USM Institutions (Senate Doc. No. 12-13-07) (Action)
5. Special Order of the Day
Bradley Hatfield
Chair, Joint Provost/Senate APT Guidelines Task Force
Feedback on the Task Force's Charge
6. Non-Tenure-Track Faculty Policies & Procedures (Senate Doc. No. 12-13-41) (Action)
7. Proposal to Change the Committee on the Review of Student Fees (CRSF) Operating Procedure (Senate Doc. No. 11-12-13) (Action)
8. New Business
9. Adjournment